

# **CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS**

**February 29, 2024**

Commissioner Parker Massey called the regular meeting to order and opened with prayer on February 29, 2024, at 8:30 a.m. in the commission room of the courthouse. Commissioner Rodney Shaw, Commissioner David Deal, Clerk Niki Collier, and Deputy Clerk Becky Smilko were present.

Commissioner Deal moved to approve the minutes of February 19, 2024. Commissioner Shaw gave the second, and the motion passed 3-0.

Public Works Superintendent, Mark McCall, and Public Works Office Manager, Melissa Havellana provided department updates.

Commissioner Deal moved to go forward with a Quit Claim Deed to release an easement on property in Cedar Vale. Commissioner Shaw gave the second, and the motion passed 3-0.

HR Administrator Crystal Wade joined for a review of the updated employee handbook. Commissioner Massey moved to replace the inclement weather policy in the employee handbook with the proposed language. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve the Claims Register for February 29, 2024, in the amount of \$119,915.41. Commissioner Massey gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve the Payroll Register for February 29, 2024, in the amount of \$195,859.91. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Massey moved to approve Allied claims payment for February 21, 2024, in the amount of \$942.50. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Massey moved to approve Allied claims payment for February 28, 2024, in the amount of \$38.24. Commissioner Shaw gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve Blue Cross & Blue Shield credit in the amount of \$29,982.81. Commissioner Massey gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve Blue Cross & Blue Shield claims in the amount of \$5512.87. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Shaw moved for a 10-minute executive session to discuss security measures, where discussion of such matters at an open meeting would jeopardize such security measures that protect the public body or agency, public building or facility or the information system of a public body or agency, with Niki Collier in attendance. The open meeting shall resume no later than 9:34 a.m. here in the commission room. Commissioner Massey gave the second and the motion passed 3-0.

Commissioner Shaw moved for a 5-minute executive session to discuss security measures, where discussion of such matters at an open meeting would jeopardize such security measures that protect the public body or agency, public building or facility or the information system of a public body or agency, with Niki Collier in attendance. The open meeting shall resume no later than 9:40 a.m. here in the commission room. Commissioner Massey gave the second and the motion passed 3-0.

Commissioner Massey moved to adjourn the regular meeting.

Commissioner Shaw gave the second, and the motion passed 3-0 at 9:42 a.m.

/s/Parker Massey

Parker Massey, Chairman, First District Commissioner

/s/Rodney Shaw

Rodney Shaw, Second District Commissioner

/s/David Deal

David Deal, Third District Commissioner

ATTEST:

/s/Niki Collier

Niki Collier, County Clerk