

# **BOARD OF COUNTY COMMISSIONERS**

February 5, 2013

Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday February 5, 2013 at 9:00 a.m. in the commission room of the courthouse. Commissioners Danny Williams and Goff Searl were present as was County Counselor Larry King. County Clerk Janice A. Fine was also present. Dale Goode was present as observer. Danny Williams gave prayer.

Jim Duncan, Noxious Weed Department met with commissioners regarding the chemical storage recommendation from KWORCC. He is requesting to purchase two spill containment decks for \$600.00 each. Danny Williams made a motion to approve the expenditure for \$600.00 each. Goff Searl seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor gave his weekly work report. KWORCC recommended the scrap building materials be disposed of. Joel intends to reuse that material for other projects before the disposal option. Commission requested Cathy Rinck bring to the meeting the amount of funds needing to be moved into Road and Bridge Special Machinery fund. Cathy worked with the Treasurer to verify what amount of the \$80,000.00 identified from the CPA as having not been distributed. All but \$48,051.19 was used in 2012. Danny Williams made a motion to transfer \$48,051.19 from Road and Bridge general fund to Road and Bridge Special Machinery fund. Goff Searl seconded the motion. Motion carried 3-0.

Road and Bridge crews continue hauling rock. They are beginning to modify the road to the old landfill. The Beason's farm land in that area but won't be using that road for a while.

Road grader training was discussed. Joel believes the benefit to employees from that class would be minimal. Commissioners believe it may be of benefit to employees. The opportunity exists and should be offered. Appears there's a class in April close to us. There may be one in Pawhuska and if we sent one employee when he reported back to you about the class you would know if the material was relevant and if other employees would benefit from attending.

Commissioners received a request from citizens to consider not hiring a new road grader because of financial concerns. Their reasoning is that conditions have been dry for the past several years and we have not needed extensive grading. Joel reported that each current grader maintains 100 miles of road. With dry conditions it gives graders an opportunity to make modifications to roads that better serve the community. Rainy

weather means they have to patch and make roads drivable. Snow removal is an issue when it occurs. Road and Bridge manages their funds well and justifies their need to keep their staff at the current level. Road and Bridge has downsized to the minimum in Joel's opinion.

Commission reported a road issue near Joe Sutton's place and requests that area be reviewed.

Goff Searl made a motion to go into executive session at 9:18 a.m. for one hour to conduct interviews and asked Joel Haden to remain. Danny Williams seconded the motion. Motion carried 3-0.

Regular commission meeting reconvened at 10:14 a.m. in the commission meeting room. The result of the Executive Session is to offer the position to Dallas Hartley.

Danny Williams made a motion to change commission meeting times to 8:30 a.m. effective February 12, 2013. Goff Searl seconded the motion. Motion carried 3-0.

The Extension meeting invitation was discussed. Meeting is Thursday, January 7<sup>th</sup> at the courthouse courtroom. There was discussion of who should attend besides Danny Williams.

Julie Adcock met with commissioners to discuss purchasing radar equipment for the Sheriff's Department using County Attorney's diversion funds in the amount of \$995.00 plus shipping costs. Goff Searl made a motion to approve the \$995.00 expenditure plus shipping. Danny Williams seconded the motion. Motion carried 3-0.

Sheriff Russell and Nick Reed met with commissioner to let them know that the Jail is now housing five inmates from Montgomery County. Commission asked what disposal plan there is for the pickup confiscated during a drug related case. Commissioners were hoping to include big ticket items with things from the basement set for the surplus sale this fall.

Crystal Wade met with commissioners regarding the need to place a stop payment on the current payroll check for Nick Reed as it has not arrived per US Mail. Danny Williams made a motion to place a stop payment on the payroll check issued and issue a warrant check to replace it. Goff Searl seconded the motion. Motion carried 3-0. Nick will bring in the check should it show up.

Goff Searl made a motion to accept the minutes for January 31, 2013 with five corrections for clarification. Danny Williams seconded the motion. Motion carried 3-0.

Bryan Satterlee met with Commissioner to ask about the process for raises. Road and Bridge provides specific labor to save monies for Chautauqua County. We remain in our budget and cost of living raises would be helpful. We feel like we are penalized because other departments do not stay within their budget. Morale is down because all things are going up and our pay isn't. Their shop provides maintenance that other shops would send out. Commission will take this information under consideration.

Jack Carpenter made a motion at 11:35 a.m. to go into Executive session for 10 minutes to discuss non-elected personnel. Goff Searl seconded the motion. Motion carried 3-0.

Commission meeting reconvened at 11:45 a.m. No action was taken.

Goff Searl made a motion to accept the Notary Republic Errors and Omissions policy. Danny Williams seconded the motion. Motion carried 3-0.

Janice Fine requested a decision on the salary amount for the County Clerk position so adjustments can be made to reimburse Chautauqua County out of the February check so the county will not lose budget authority. County Clerk salary is: \$35,796.12.

Wages for clerk's office staff was tabled until the next meeting.

Dale Goode suggested avenues the commissioners might take to control departments who spend over their budgeted amounts. Commissioners discussed the process and are encouraged that progress is being made to control spending. Commissioners appreciate any input from citizens.

Danny Williams made a motion to purchase 50 veteran markers for the cemetery as soon as possible so we have them on hand for Memorial Day. Goff Searl seconded the motion. Motion carried 3-0.

Danny Williams made a motion to adjourn the commission meeting at 12:12 p.m. Goff Searl seconded the motion. Motion carried 3-0.

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Goff Searl, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner, Chairman

ATTEST:

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Janice A. Fine, County Clerk