

BOARD OF COUNTY COMMISSIONERS

February 2, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, February 2, 2015 at 8:30 a.m. in the new commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Jack Carpenter made a motion to approve the minutes of January 30, 2015 as presented. Danny Williams seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor, provided his weekly road report. Pick up bids were presented to commissioners for their review and approval. There was discussion regarding the selection. Jack Carpenter made a motion to approve the purchase of a 2015 F250 from Reedy Ford in Winfield in the amount of \$21,820.00. Danny Williams seconded the motion. Motion carried 3-0. A road condition was discussed with Haden.

Crystal Wade, HR Administrator joined the meeting to discuss changes to the Employee Handbook. Annie Blankinship, Health Department Administrator joined the meeting. Wade and commissioners discussed updates to the handbook. Commissioners asked to review the document provided and discuss at the next meeting.

Annie Blankinship, Health Department Administrator met with commissioners to discuss department business. Commissioners received a handout for the January deposits. Family Planning individual has moved so Kerry Hurt has been contracted to provide the service. WIC Dietician has submitted resignation. Bethany Lear has been contracted to provide WIC services and will be contracted for local service only. Blankinship identified several changes in her department. The Health Department is looking to purchase a new audio machine which they use to test school children's hearing. Danny Williams made a motion for the Health Department to purchase a new audio machine. Jack Carpenter seconded the motion. Motion carried 3-0. Blankinship will purchase signage for the north entrance above the door for the Health Department. Blankinship made commissioners aware that grant submission will now be on-line per the federal government and Blankinship is training on the software.

Janice Fine, County Clerk brought information to commissioners regarding cemetery district creation.

Danny Williams made a motion to adjourn at 9:28 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk