

BOARD OF COUNTY COMMISSIONERS

February 9, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, February 9, 2015 at 8:30 a.m. in the commission room of the courthouse.

Commissioner Jack Carpenter and Danny Williams were present as was County Counselor Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the February 2, 2015 minutes as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor, provided his weekly road report. Crews are hauling rock to the following locations: Trail and Rd 14, Rd 2 and Heritage going south, Rd 13 and Frontier, Kansas west of Highway 99. Staff moved files for District Court. Crews replaced stop signs in a few places around the county. Cut out culvert ends so they drain properly. Reflectors replaced at Eagle and Rd 6 and around Cedar Vale. The work at 4 corners should begin soon. Haden discussed how the work would be done and how his staff will participate in the repair. Commissioners discussed with Haden a few areas for him to review and repair as appropriate.

Crystal Wade, Human Resources Administrator joined the meeting.

Janice Fine, County Clerk brought the following for commission: 1) Contracts with Schlotterbeck and Burns for 2014 Financial Audit and 2016 Budget creation. Danny Williams made a motion to approve the contracts with Schlotterbeck and Burns. Jack Carpenter seconded the motion. Motion carried 3-0. 2) Reminded commissioners of the changes that Schlotterbeck and Burns advised through the 2013 audit of changes they may want to implement.

Micah Boulanger, Encompass joined the meeting to discuss business options with commissioners. He brokers Health Benefits. Boulanger manages Montgomery and Cowley county benefits. Boulanger does a study on our employee health and then takes that to the market to see what might benefit Chautauqua County employees while reducing costs. There was creative discussion on possibilities to create a better health benefit package for employees and reduce county costs. Boulanger's research is fee based for an analysis. There was scenario discussion between commissioners and Boulanger. A Wellness program was discussed. Commissioners will review this presentation with Wade and get back with Boulanger.

Sheriff Richard Newby joined the meeting. Commissioners asked if Newby would be interested in participating on the Kansas Department of Corrections Advisory Board.

Crystal Wade, Human Resources Administrator met with commissioners to discuss the employee handbook. There was brief discussion on the Boulanger presentation. Ruth Ritthaler, County Counselor provided commissioners with her experience with health benefits from Montgomery County. Wade provided an update of the handbook for commissioners.

Danny Williams made a motion to go into executive session with Crystal Wade, HR Administrator for five minutes at 9:27 a.m. to discuss non-elected personnel. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:32 a.m. As a result of the executive session no action was taken.

Kurtis Simmons, Department of Corrections joined the meeting to discuss an appointment to their Advisory Board. Simmons complimented commissioners on their new meeting room. Danny Williams made a motion to appoint Sheriff Richard Newby to the Community Corrections Advisory Board. Jack Carpenter seconded the motion. Motion carried 3-0. Simmons will email board information to Newby.

Dee Wade, Appraisal staff joined the meeting to ask commissioners for their approval for pre-sort postage invoice. Danny Williams made a motion to approve payment for the Appraisers Department pre-sort invoice. Jack Carpenter seconded the motion. Motion carried 3-0.

Bryan Satterlee joined the meeting to bring a quote for a lift that is needed to perform all necessary repairs and preventive maintenance to county vehicles. The cost is \$5,500.00 installed with training included. Goff Searl asked if safety would be followed. Satterlee stated he and Richard would be trained and be the only individuals to use this equipment. Danny Williams made a motion to approve the purchase of a 15,000 lb lift for the Road & Bridge Department. Jack Carpenter seconded the motion. Motion carried 3-0.

Annie Blankinship, Health Department Administrator joined the meeting to bring the new dietician contract for commissioner's approval. Danny Williams made a motion to approve the dietician contract with Bethany Lear to provide dietician services to Chautauqua County. Jack Carpenter seconded the motion. Motion carried 3-0. Blankinship also revised her WIC Grant to accommodate the dietician. Commissioners offered that the Health Department vehicle could be served by Road & Bridge which would be cost effective.

Ruth Ritthaler, County Counselor is requested to create a letter for commissioners regarding implementing corrections per the Auditor's December 2014 report regarding balancing accounts and providing daily's in a timely manner.

Crystal Wade, HR Administrator is to contact Micah Boulanger to let him know that we are not prepared to move forward on the health benefit analysis offered.

Tim Nordell joined the meeting as observer.

Crystal Wade, HR Administrator discussed with commissioners internet hosting for small cities in our community on our chautauquacountyks.com web page. Wade requested Sue Kill, E-Community Representative to join the next meeting to discuss funding/costs.

Goff Searl made a motion to adjourn at 10:47 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk