

BOARD OF COUNTY COMMISSIONERS

February 17, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, February 17, 2015 at 8:30 a.m. in the commission room of the courthouse.

Commissioner Jack Carpenter and Danny Williams were present as was County Counselor Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of February 9, 2015 with one correction. Jack Carpenter seconded the motion. Motion carried 3-0.

Jim Duncan, Noxious Weed Supervisor asked to address the commissioners to provide control plans for their signature. Duncan provided commissioners with his annual report. Duncan advised commissioners of an educational seminar on April 23, 2015 at the Fair Building for land owners at 7:00 p.m. The Noxious Weed annual conference will be in early March.

Joel Haden, Road & Bridge Supervisor, provided his weekly road report. Crews are hauling rock to the following locations: Dalton and Rd 5, Trail and Rd 12, Kansas west of Hwy 99. The Enbridge road damage area is being worked. Trees were trimmed near Rd 23 and Valley. A right of way was worked near Rd 11 and Junction. A citizen asked for tree removal near Overland and Rd 10. A culvert was installed near Indian and Rd 25. Haden asked for an executive session. Danny Williams made a motion to go into executive session at 8:46 a.m. for 10 minutes to discuss non elected personnel with County Counselor, Ruth Ritthaler and Joel Haden present. Jack Carpenter seconded the motion. Motion carried 3-0. Commissioners asked Crystal Wade, HR Administrator to join the executive session. Goff Searl called the regular meeting back in session at 8:56 a.m. No action was taken as a result of the executive session.

Danny Williams made a motion to appoint Mary Kurtis and Dave Parsons to the Spring Creek Cemetery Board. Jack Carpenter seconded the motion. Motion carried 3-0.

Sue Kill joined the meeting to discuss our county webpage to host all small city web-pages linked to the business directory. Funding is available through E-Community. A county map would be helpful showing all unincorporated cities as well. Crystal Wade, HR Administrator would setup and maintain those web-pages. Costs offered by Wade would be @ \$400.00 and be reimbursed to the funds that currently pay her wages. Kill stated there was a June 30 deadline for the funding. Commissioners agree that this is an appropriate use of our website and authorize Wade to develop this program. Kill offered that the Economic Development webpage needs updating. "Get Sedan" facebook page needs to be linked to our web-page as well. Commission offered that the Economic Development Board has not been active as Kill asked about the outdated strategic plan. Wade wants to work with E-Community to offer an Excel class using their resources. Kill asked about recycling efforts.

Crystal Wade, HR Administrator brought a revised version of the handbook which includes modifications discussed. Necessary updates were discussed. Danny Williams made a motion to approve the employee handbook with corrections as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Jeremy McCully, Appraiser and Jeremy Hendren, Deputy Appraiser joined the meeting to provide commissioners with travel requests and a discussion regarding Ag Land. Hendren will discuss travel documentation with HR and submit for approval. McCully offered that 79 properties were moved from Ag Land to vacant. Citizens will be notified this week.

Nick Reed, Undersheriff joined the meeting to discuss issues. Reed discussed the denial of health benefits for his common-law spouse. Reed asked if commissioners could intervene on his behalf with the State Health Plan. Crystal Wade, HR Administrator joined the meeting to discuss the contact and process of the State Health Plan regarding Reed's request. There was a lengthy

discussion regarding the denial of benefits. Reed went through the process and has still been denied coverage for his common law spouse. Wade offered information regarding the state health plan explanation for the denial.

Richard Newby, Sheriff joined the meeting to ask if commissioners have anything for him. Newby will be submitting photos of seized vehicles and owned vehicles ready for auction to Purplewave. Once sold the county owned vehicles will be removed from our liability policy. There was discussion regarding seized vehicle monies and the fund those monies are deposited in.

Ruth Ritthaler, County Counselor discussed her understanding of the seized vehicle process.

Commissioners reviewed and approved the Warrants Payable expenses for Mid-Month expenditures as follows:

FUND	TOTAL
General Fund	\$ 9,613.53
Ambulance District #1	\$9,120.84
Ambulance District #2	\$27,750.00
Election	\$165.43
Appraiser	\$5,404.99
Employee Benefit	\$250.00
Health	\$1,371.88
Noxious Weed	\$268.56
Road & Bridge	\$ 72,853.32
Special Bridge	\$14,960.00
Solid Waste	\$5,243.01
County 911	\$748.26
TOTAL ALL FUNDS	\$147,749.82

Danny Williams made a motion to adjourn at 11:25 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk