

BOARD OF COUNTY COMMISSIONERS

April 20, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, April 20, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of April 13, 2015 with one correction. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. Crews are hauling rock to the following: Junction 99 and County Line Road, Rd 11 north of Hwy 166, Lone Cherry from the bridge to the church intersection (Prairie and Rd 31), Rd 30 and Cowboy, Dalton and Rd 5, Frontier between Rd 5 and Rd 6. Low water signs have been replaced. A culvert was replaced on Rd 11. Staff worked on headstones being set up at the Moore Prairie Cemetery. The Shop hoist has been worked so it is ready for use. Haden asked for an executive session for 10 minutes at 8:36 a.m. Danny Williams made a motion to go into executive session at 8:36 a.m. to discuss non-elected personnel with Joel Haden present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 8:46 a.m. Danny Williams made a motion to go back into executive session at 8:46 a.m. for 5 minutes to discuss non-elected personnel with Joel Haden present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 8:51 a.m. As a result of the executive session Road and Bridge personnel will be given a raise of \$1.00 per hour to begin April 22, 2015. Crystal Wade, Human Resources Administrator joined the meeting at commissioner's request.

Danny Williams made a motion to go into executive session for 10 minutes at 8:54 a.m. with Crystal Wade, HR Administrator, Ruth Ritthaler, County Counselor and Janice Fine, County Clerk to discuss non-elected personnel. Chairman Searl called the regular meeting back in session at 9:04 a.m. No action was taken as a result of the executive session.

Janice Fine, County Clerk brought the following to commissioners: 1) CMB license for Sedan Municipal Golf Course for approval. Danny Williams made a motion to approve the CMB for Sedan Municipal Golf Course for 2015. Jack Carpenter seconded the motion. Motion carried 3-0. 2) A letter from Judge Casement regarding noise.

Sue Kill and Kurtis Simmons joined the meeting as observers.

Renatta Kubit and Larry Robinette joined the meeting to discuss department business. Kubit informed commissioners that payment has been received from a grant which includes a stipend (\$4,300.00) for emergency management personnel costs. The money needs to be deposited in EM personnel funds. NIMS class requirements were discussed. Kubit stated firefighters are asking for a resolution regarding rollover and chemical spills so they get paid for those services. Resolution must be created by the County Counselor, Ruth Ritthaler who was provided with a copy of a sample resolution. Ritthaler will review and bring to the next meeting for discussion. Kubit wants to put something in place to thank volunteer firefighters (first responders) this summer for service to our community. Kubit provided some ideas for consideration. The Firemen's Relief Fund was discussed. Kubit will research this option. Robinette stated the final 911 payment is coming up and funds are in the bank to pay it. The next generation system is being previewed and should be available in five years or so. Robinette stated that new mapping is needed prior to the state mapping plan. Commissioners ask that Robinette work with the County Appraiser on this project.

Sue Kill asked to address commissioners regarding SCKEDD. The Chautauqua County appointment to this board was discussed. Danny Williams made a motion to appoint Sue Kill as the Chautauqua

County appointment to the SCKEDD Board. Jack Carpenter seconded the motion. Motion carried 3-0. Kill offered other positive comments to commissioners.

Kurtis Simmons brought to commissioners a copy of his 2016 grant proposal. Budget remains basically the same. Montgomery Advisory Board has already approved the plan. Danny Williams made a motion to approve the 2016 Grant Application. Jack Carpenter seconded the motion. Motion carried 3-0.

Crystal Wade, Human Resources Administrator joined the meeting to provide information as commissioners requested.

Linda Kline, Solid Waste Department Head joined the meeting to give commissioners the monthly department report. Retirement ideas were discussed for Sherry Johnson for May 1, 2015. Documentation regarding a court case where judgment has been made was presented to County Counselor, Ruth Ritthaler regarding the set-off program. Commissioners asked about the old trash truck that is for sale. Kline discussed funds received from the setoff program. Kline stated that the trash dumpster area needs to be rocked. A sign needs to be placed at the dumpster site informing citizens that they should take used oil to the Road and Bridge Shop for disposal free of charge. Kline asked Ritthaler for research on specific past due solid waste accounts.

Danny Williams made a motion to go into executive session to discuss non-elected personnel for 10 minutes at 10:20 a.m. and asked Ruth Ritthaler, County Counselor to attend. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 10:30 a.m. As a result of the executive session no action was taken.

Moore Prairie Cemetery funding shortfall was discussed. Commissioners asked the County Clerk to contact our auditor for an opinion on this matter.

Ruth Ritthaler, County Counselor talked with commissioners regarding the fence viewing. Paperwork will be sent to all participating entities. The date assigned for viewing is May 4, 2015 following the county commission meeting.

Danny Williams made a motion to adjourn at 10:56 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, Chairman, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk