

BOARD OF COUNTY COMMISSIONERS

May 11, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, May 11, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes for May 4, 2015 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. Crews are hauling rock to the following: Rd 8 north of HWY 166, Nation, Rd 8 and Overland. A right of way has been worked on Bronco between Rd 29 and Rd 30. Low water crossings continue to be cleaned out. Haden discussed roadways that are on his schedule. There was discussion on Special Bridge funds. Chairman Searl commented there are 911 road signs missing in the Cherry Creek area. Commissioners asked Haden to review several areas.

Crystal Wade, HR Administrator joined the meeting to request approval for an employee's travel. The second quarter employee luncheon was discussed regarding a possible evening meal. There was discussion regarding the food drive. There was discussion regarding a cookout/event for first responders to thank them for their volunteer service to our community during the late fall. Wade will begin developing this event with Renatta Kubit. The Excel class has been scheduled for June 12, 2015 and flyers will be sent to departments for individuals to sign up. Wade will encourage employees to attend if the class will benefit their departments.

Janice Fine, County Clerk brought the following to commissioners: 1) Health Department monthly report. 2) Register of Deeds quarterly report. 3) Information regarding a possible new election system and the possibility of increases in maintenance and software usage. 4) A report from last week's conference in Lawrence.

Annie Blankinship, Health Department Administrator joined the meeting to discuss: Blankinship has applied for an Ebola Grant to help with supplies for trainings and protective clothing. CPR recertification will happen soon. The Health Fair was last Saturday and there was minimal turnout. Blankinship will work with the Extension Office to help promote next year's event. Senior Day is this Saturday and the Health Department will be participating. Blankinship's office ceiling is leaking. Rodger Green, Maintenance has not been able to locate the leak. Green was asked to join the meeting. Chairman Searl left the meeting. Blankinship asked commissioners approval to give her employee's a \$1.00 per hour raise. Crystal Wade, HR Administrator joined the meeting at commissioner's request. Blankinship brought a budget breakdown to show where these increased costs will be encumbered. Blankinship has reduced her staff and does not plan to fill the positions. Commission approves the raises for all Health Department employees effective May 22, 2015.

Wade offered that the Register of Deeds gave her deputy a \$1.00 per hour raise effective April 22, 2015.

Rodger Green joined the meeting to discuss a water leak in Blankinship's office. Commissioners request Green to involve an electrician to locate and fix the leak. Green has tried to locate where the water is coming from. Green will contact Chad Plumbing & Air to assist with this water problem.

Ruth Ritthaler, County Counselor discussed with Commissioners the letters for the newest fence viewing request discussed at the May 4, 2015 meeting. Date established is May 29, 2015 after the commission meeting.

Danny Williams made a motion to adjourn at 9:55 a.m. Jack Carpenter seconded the motion. Motion carried 2-0.

Goff Searl, Chairman, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk