

BOARD OF COUNTY COMMISSIONERS

May 18, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, May 18, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of May 11, 2015 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Chairman Searl made a motion to purchase fifty Veteran Markers. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. Crews are hauling rock to the following: Rd 7 and Valley area. The chipper was used at Dalton and Rd 3. The backhoe was used for culvert ends and ditches around the county. Four corner area is still being worked. A log jam was cleared at Gallop and Rd 3. Low water crossings were checked. A semi was turned over at Hewins and staff brought materials to assist with that issue. Brush had to be removed from the roadway on Rd 6 and Prairie on Sunday. Roads were discussed referencing the weather we have been having. A road was discussed north of Rd 30 and Bronco. Haden stated that Cathy Rinck, R&B Office Manager was gathering information regarding the Seaman property.

Sue Kill joined the meeting to ask commissioners if Hometown Health could use the courthouse lawn for children games and possible usage of the water hydrants. Commissioners approve. The Kansas Sampler Event went well. K99 sign will be picked up and installed soon. Kill has been promoting Chautauqua County and the City of Sedan at every opportunity. Kill provided a flyer with information on the 2015 Sedan Block Party.

Chairman Searl requested a discussion regarding the cost of coroner bills. Chairman Searl had asked Amy Goode, Deputy County Clerk to research these costs for review and discussion. Goode joined the meeting to discuss bills received for coroner services. Lisa Hudson, Treasurer joined the meeting as observer. After discussion, commissioners asked Ruth Ritthaler to investigate Chautauqua County's obligation in this matter.

Joel Haden, R & B Superintendent joined the meeting to provide information to commissioner's regarding the road between Young and Seaman properties.

Chairman Searl received a call from Rob Lackey regarding unpaid taxes. Lisa Hudson, Treasurer discussed paid and unpaid taxes and provided documentation regarding the payments received. Delinquent tax process was discussed.

Janice Fine, County Clerk and Lisa Hudson, Treasurer received a request from the State of Kansas informing Chautauqua County that a representative must attend a meeting in June regarding the Microloan Program. After discussion commissioners appointed Crystal Wade, HR Administrator to administer this program. Alternates for the program would be County Clerk and Chairman Searl.

Crystal Wade, HR Administrator provided commissioners with employee travel requests for approval. The county Excel class flyer was provided to commissioners. Wade is pleased with individuals who have signed up to attend. Wade hopes to continue to offer employee educational classes. Danny Williams made a motion to go into executive session for 5 minutes at 9:40 a.m. with Crystal Wade and Ruth Ritthaler to discuss nonelected personnel. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:45 a.m. As a result of the executive session no action was taken.

Linda Kline, Solid Waste Department Head joined the meeting to provide commissioners with a department monthly report. Kline asked commissioners for employee raises. Specific wages were discussed. Kline will provide HR with the documentation on hourly wage increases for each employee. Commissioners approve the raises effective May 22, 2015.

Reta Pipher joined the meeting as observer. Pipher asked about spraying weeds.

Jeremy Hendren, Deputy Appraiser joined the meeting to discuss department business. Hendren requested raises for his staff. Commissioners questioned budget availability. Commissioners asked to review the budget and get back with him.

Danny Williams made a motion to go into executive session for 5 minutes to discuss nonelected personnel at 10:05 a.m. with Crystal Wade, HR Administrator and Ruth Ritthaler, County Counselor present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 10:10 a.m. As a result of the executive session no action was taken. Danny Williams made a motion to go into executive session at 10:10 a.m. for 5 minutes to discuss nonelected personnel with Crystal Wade, HR Administrator and Ruth Ritthaler, County Counselor present. Jack Carpenter seconded the motion. Chairman Searl called the regular meeting back in session at 10:15 a.m. As a result of the executive session no action was taken.

Commissioners requested Jeremy Hendren rejoin the meeting. Commissioners informed Hendren after discussion that his request for \$1.00 per hour raise for Appraisers office employees was approved effective May 22, 2015. Hendren asked that it be retro back to April 22, 2015. Commissioners restated the effective date would be May 22, 2015.

Rodger Green joined the meeting as requested by commissioners. Commissioners recommend an increase in wage for his maintenance position. Commissioners approved to give \$1.00 per hour effective May 22, 2015. Green thanked commissioners. There was discussion regarding the ceiling leak in the Health Department.

Janice Fine, County Clerk brought the following to commissioners: 1) Pest Management for the courthouse. 2) Bonded Indebtedness. 3) Review of the maintenance clause in the contract for the courthouse roof. 4) Reminded commissioners of the financial commitment the Clerk made to negate the wrongful termination lawsuit. Clerk employees will not be receiving a raise. Informed commissioners that elected officials did not request raises.

Commissioners discussed the fence viewing scheduled for today with County Counselor, Ruth Ritthaler. No decisions will be made today. A discussion is planned for next week and County Counselor will send letters with the board's opinion.

Commissioners reviewed and approved the Warrants Payable expenses for Mid-Month expenditures as follows:

FUND	TOTAL
General Fund	\$13,012.06
Appraiser	\$2,481.31
Election	\$2,964.16
Employee Benefit	\$773.49
Health	\$883.26
Noxious Weed	\$6,714.84
Road & Bridge	\$43,323.18
County 911	\$1,424.66
Solid Waste	\$6,100.17
Road Damage Deposit Fund	\$1,014.80
TOTAL ALL FUNDS	\$78,691.93

Danny Williams made a motion to adjourn at 10:38 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, Chairman, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk