

# **BOARD OF COUNTY COMMISSIONERS**

July 6, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, July 6, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of June 30, 2015 with three corrections. Goff Searl seconded the motion. Motion carried 3-0.

Commissioners discussed the holiday pay schedule.

Jeremy Hendren, Deputy Appraiser joined the meeting as commissioners requested to discuss the Appraiser position future. Danny Williams made a motion to go into executive session for 30 minutes at 8:45 a.m. to discuss non-elected personnel for 30 minutes with Crystal Wade, HR Administrator present. Goff Searl seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:15 a.m. No action was taken as a result of the executive session.

Nona Ross joined the meeting to discuss Road 19. There was an article in the Sedan newspaper regarding the condition of the ditches with trash and beer bottles. Ross asked for speed bumps on that road. When it rains trash and bottles flow over to her property. Ross asked that the ditches be cleaned and cleaned on a regular basis. Commissioners will talk to the Sheriff to keep a watch on that road during the day and ask Joel Haden to look at the ditches. Commissioner shared that the speed limit on unmarked roads is 55. There is a state law for littering.

Crystal Wade, HR Administrator and Annie Blankinship, Health Department Administrator joined the meeting to discuss the county employee weight-loss challenge plan. The plan was presented for commissioner's approval. Donations have been accepted for a basket for the employee who loses the greatest percentage of weight.

Annie Blankinship, Health Department Administrator talked to the state regarding the Family Planning Grant decreased funding. It may be possible for the state to find more funds for this grant. Blankinship participated in the state radio check process. Blankinship has been asked to join the Re-imagine Sedan Board. A lab surveyor will be on Thursday for a check of testing equipment.

Crystal Wade, HR Administrator brought information regarding turnover within the county. There was discussion on the last employee quarterly luncheon. Commissioners noted there was a good turnout and great food.

Microloan Program was discussed. Jack Carpenter made a motion to terminate the microloan program due to lack of interest. Danny Williams seconded the motion. Motion carried 3-0. Program can be started if interest surfaces.

Commissioners discussed the Draft Board appointment letter. Chairman Searl offered a couple of potential applicants. Commissioner Williams wants to discuss this opportunity with a couple of individuals as well. Interested individuals apply on-line for the position and the Governor appoints.

Commissioners discussed and reviewed the 2016 department budget submission. Discussions will continue each meeting until the auditor arrives and provides final numbers for review.

Danny Williams made a motion to go into executive session to discuss attorney/client privilege for 10 minutes at 9:36 a.m. with Ruth Ritthaler, County Counselor present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:46 a.m. As a result of the executive session no action was taken.

Commissioners reviewed a letter received from the Court Clerk to soundproof the jury room. Commissioner Williams has already had contact with Rodger Green, Building Maintenance regarding the soundproofing.

Janice Fine, County Clerk reported to commissioners that her office has not received commercial vehicle information to prepare documents for distribution. Reports have been requested of the Treasurer. Commercial vehicle taxes have not been distributed for 2014 or 2015 because this information has not been received from the Treasurer.

Danny Williams made a motion to adjourn at 11:03 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

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Goff Searl, Chairman, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk