

BOARD OF COUNTY COMMISSIONERS

August 24, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, August 24, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of August 17, 2015 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. Commissioners discussed specific road and entrance issues with Haden. Haden has steps in place to maintain the road in question as expected. Commissioners discussed a request for funding to chip and seal the outer ring around Cedar Vale with Haden. Haden discussed repairs needed on equipment. Commissioners discussed areas that are in need of mowing around the county. The road easement the county requested around the Cook Bridge is being looked at by an engineer. Haden is working with the landowner. Sue Kill joined the meeting as observer.

Crystal Wade, HR Administrator joined the meeting to discuss department business. 1) A travel request that needs commission approval. 2) Wade requested the use of social media for the county to update information that citizens need. There was discussion regarding the benefits to our citizens to have information readily available. Sue Kill stated social media benefits local business and it could benefit the citizens. Commissioners approve Wade to administer social media for Chautauqua County. 3) Wade updated commissioners on the weight loss challenge.

Sue Kill stated she attends SCKEDD meetings. The board is replacing the top executive and Kill will notify commissioners when that happens.

Chairman Searl received a call from the Winfield Reporter and Chairman referred her to County Attorney, Larry Markel. Searl talked with the local banks regarding signature cards to make sure they are accurate.

Dale Steward joined the meeting to thank the commissioners for awarding the bridge inspection process at the Cook Bridge to his company. Steward lives on Rd 2 and stated the roads in the county are in great shape and he wanted commissioners to know.

Jeremy Hendren, Deputy Appraiser joined the meeting to discuss department business. April Carter, applicant joined the meeting as well. Hendren asked authorization to hire. Danny Williams made a motion to go into executive session to interview applicant for 15 minutes at 9:30 a.m. with Hendren, Crystal Wade, HR Administrator and applicant in attendance. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:45 a.m. As a result of the executive session a position was offered and accepted by April Carter in the Appraiser's office.

Commissioners discussed services the county might be able to provide to rural fire departments. Chairman Searl will discuss this issue with the Emergency Preparedness Coordinator.

Linda Kline, SW Department Head and Shelly Buck joined the meeting. The Angel Tree sponsorship will be given to Shelly Buck with PEO. Commissioners offered space to store the gifts to relieve space issues with the Solid Waste Department office.

Commissioners discussed the work being done in the old jail on the second floor. Commissioners have worked on options to minimize issues with employees.

Danny Williams made a motion to go into executive session to discuss non-elected personnel with Janice Fine, County Clerk and Ruth Ritthaler, County Counselor present at 10:45 a.m. for 30 minutes. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 11:15 a.m. No action was taken as a result of the executive session.

Danny Williams made a motion to go into executive session at 11:15 a.m. for 15 minutes to discuss non-elected personnel with Crystal Wade, HR Administrator present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 11:30 a.m. As a result of the executive session Commissioners ask that Kristi Loftin, Deputy Treasurer join the meeting.

Danny Williams made a motion to go into executive session to discuss non-elected personnel for 15 minutes at 11:35 a.m. with Ruth Ritthaler, County Counselor and Kristi Loftin, Deputy Treasurer present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 11:50 a.m. As a result of the executive session commissioners agreed to pay Kristi Loftin overtime as presented on her timesheet and approve not more than five hours overtime for the current week.

Goff Searl made a motion to adjourn at 11:55 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, Chairman, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk