

BOARD OF COUNTY COMMISSIONERS

September 30, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Wednesday, September 30, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of September 21, 2015 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. Crews are hauling rock to the following: Bronco and Rd 32, Cowboy and Dalton west, Heritage and Rd 28, Rd 8 going north, Cedar Vale north on Rd 2 and south of town, 4 corners continues to be worked. Haden received evaluations for employees and asked commissioners their opinion since the evaluations are not tied with raises. Commissioners stated that evaluations need to be completed as stated in the employee handbook. Commissioners commented on a new sign installation on a county road. Culverts were installed at entrances on Rd 31 and Cowboy and Rd 6 and Prairie ½ mi north.

Crystal Wade, HR Administrator joined the meeting to bring information to commissioners. The Open enrollment classes for the state health plan for employees were held Tuesday, September 29, 2015. All employees must go to the portal and submit their health care elections by October 31, 2015. Wade discussed evaluations. Commissioners have scheduled to process their evaluations. Wade asks that Commissioners set the standard for completing evaluations. The individual who completes the evaluation has the responsibility to be as honest and complete as requested. The handbook clearly states the steps necessary to complete an appropriate evaluation. Wade reviewed documentation received that impacts the county budget. Wade stated the Weight loss challenge is complete. 20 employees began the program and 17 completed the program. The Health Department was instrumental for this success. The following vendors donated giveaways to participants: Aflac, The Fit Zone, McNow Tree Care, Cedar Vale Market, Galaxy Business Equipment, Thomson Reuters, State Health Quest Program, Com Psych, Rolling Prairie Extension Office, CQ County Health Department and Blue Cross & Blue Shield of Kansas.

Annie Blankinship, Health Dept. Administrator joined the meeting. A new sign was placed above the north side entrance to the Health Department. Thornton Graphic in Caney created the sign using the Health Departments design. The drive through flu clinic is this Friday, October 2, 2015 at the Fair Building. There will be a clinic at the People's Place in Cedar Vale but it is not a drive through on October 13, 2015. In office flu shots will begin October 5, 2015.

Wendy Kirchner, Deputy County Clerk brought information regarding a contract for a new phone system. Commissioners asked that the vendor be invited to the next meeting to answer any last minute questions and to review the proposed contract. Kirchner will invite all employees to the meeting.

Linda Kline and Dale Stone joined the meeting to discuss department business. Kline presented the monthly report. Stone and Kline came to discuss the fence requested by Cedar Vale. The request is for a wood fence with wood gates. They also request another dumpster. Kline offered that there are only 27 rural citizens paying to use the county

dumpster in Cedar Vale. The cost to purchase a dumpster now is \$1,500.00 each. Possible options were discussed.

County Clerk brought the following to commissioners: 1) Resolution for signature. Danny Williams made a motion to approve Resolution 2015-06 to appoint Jeremy Hendren as Chautauqua County Appraiser effective October 1, 2015. Jack Carpenter seconded the motion. Motion carried 3-0. 2) Informed commissioners that the county needs to be planning to replace the current AS400 Server. The newest AS400 Server is available. We need to budget to replace at a cost of \$35,000.00. IBM will only continue to provide maintenance for the next year on the model we have.

Commissioners reviewed and approved the Warrants Payable expenses for End-of-Month expenditures as follows:

FUND	TOTAL
General Fund	\$12,688.75
Ambulance District #1	\$4,560.42
Ambulance District #2	\$13,875.00
Appraiser	\$571.76
Election	\$20.70
Employee Benefit	\$996.53
Health	\$8,367.30
Noxious Weed	\$443.79
Road & Bridge	\$12,465.55
Special Bridge	\$8,160.00
Unreimbursed Medical	\$655.43
Solid Waste	\$2,820.77
Treasurer's Auto	\$136.42
Payroll Clearing Fund	\$62,288.63
Special Parks & Recreation	\$3,000.00
TOTAL ALL FUNDS	\$132,051.05

Danny Williams made a motion to adjourn at 11:04 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, Chairman, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk