

BOARD OF COUNTY COMMISSIONERS

November 23, 2015

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, November 23, 2015 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of November 16, 2015 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. Crews are hauling rock to the following: Rd 2 north of Hwy 166, Rd 30 and Indian, Heritage and Rd 26. A culvert was installed on Rd 8 and Nation. A culvert was provided to a citizen on Rd 32 and Union. Haden will be taking the new trash truck to Wichita for service. Commissioners asked Haden to review a few areas. Haden has received a list of road issues from the postal service.

Jack Carpenter made a motion to go into executive session to discuss non-elected personnel for 20 minutes at 8:40 a.m. Danny Williams seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:00 a.m. No action was taken as a result of the executive session.

Linda Kline, Solid Waste Department Head joined the meeting. Chairman Searl stated he attended the Cedar Vale Council Meeting last Thursday as there was discussion to remove the county dumpster from City property. Cedar Vale requests the dumpster removed from the property by January 6, 2016. Crystal Wade, HR Administrator joined the meeting. There was discussion regarding the area where the dumpster will be moved.

Crystal Wade, HR Administrator needs clarification regarding the handbook referencing funeral leave. Ruth Ritthaler, County Counselor was included in determining who would qualify for bereavement leave. The county maintains employees based on the leave offered not by the rate of pay. Leave policies are not being abused by employees. Commissioners asked Wade to write something up as discussed bring back for approval. Wade brought travel information from the Treasurer's Office for signature.

Ruth Ritthaler, County Counselor needed to discuss the upcoming tax sale. Several parcels have been paid. There is a parcel that has a lien against it. Ritthaler recommends that this parcel be removed from the tax sale for this reason. There was discussion regarding this parcel. The Tax sale parcels were published as required by law.

Jeremy Hendren, Appraiser and April Carter joined the meeting. Danny Williams made a motion to go into executive session at 9:45 a.m. for 5 minutes to discuss non-elected personnel and include Hendren, Carter, Crystal Wade, HR Administrator and Ruth Ritthaler, County Counselor. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:50 a.m. As a result of the executive session April Carter has completed her 90 day probation and will be a permanent employee and will be paid accordingly.

Janice Fine, Clerk brought the following: 1) Discussion regarding the cost of the AS400 Server upgrade. 2) The need to have signage placed at the handicapped parking spot just outside the north Health Department doors to reflect the parking is for access to the Law Enforcement Center. Danny Williams will discuss the sign placement with Building Maintenance Supervisor, Rodger Green.

Crystal Wade, HR Administrator joined the meeting and requested an executive session. Danny Williams made a motion to go into executive session for 5 minutes to discuss non-elected personnel at 10:09 a.m. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 10:14 a.m. No action was taken as a result of the executive session.

Danny Williams made a motion to adjourn at 10:15 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

Goff Searl, Chairman, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk