

# **BOARD OF COUNTY COMMISSIONERS**

January 12, 2016

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, January 12, 2016 at 8:30 a.m. in the commission room of the courthouse. Commissioners Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of January 4, 2016 as presented. Jack Carpenter seconded the motion. Motion carried 3-0. Crystal Wade, HR Administrator joined the meeting as observer.

Joel Haden, Road & Bridge Superintendent provided his weekly road report. Crews are hauling rock to the following: Rd 2 south of Cedar Vale, Rd 2 north of Hwy 166, Gallop and Rd 3 going north and east. Haden stated that the work for the Cedar Vale dumpster area will be worked on later today. A locate was necessary before Road & Bridge crews could continue with the work. Ice control loads were hauled for the City of Cedar Vale and City of Sedan. A pre-construction meeting is planned for February 5, 2016 regarding the Cook Bridge project. Logistics will be discussed. Haden will provide the land owners requests regarding this project. Chairman Searl will attend. Limbs have been cut and removed from roadways. Furniture was moved for District Court as requested. A culvert at Bronco and Rd 30 east of that intersection needs to be replaced. Roads are too wet or frozen for the graders. Commissioners discussed a few areas of concern for Haden to review. There was discussion regarding large tree removal from right of ways prior to them falling in the roadway. Bridge #170 was discussed.

Rodger Green, Building Maintenance Supervisor joined the meeting to discuss issues with the Jail steel removal. Green provided pictures to show how the steel removal is being done. Green is concerned that only one individual is doing the work and the steel is being dropped and causing small cracks and leakage in pipes running under the flooring. Commissioners request that the contractor be invited to a meeting to discuss identified issues.

Danny Williams made a motion to approve the CMB License for Bucks BBQ for 2016. Jack Carpenter seconded the motion. Motion carried 3-0.

Crystal Wade, HR Administrator joined the meeting to provide travel requests for county employees. Commission approves the travel requests.

Jack Carpenter made a motion to go onto executive session for 10 minutes with Ruth Ritthaler County Counselor for attorney client privilege at 9:15 a.m. Danny Williams seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:25 a.m. No action was taken as a result of the executive session.

Jack Carpenter made a motion to approve Resolution 2016-02 appointing an emergency management coordinator. Danny Williams seconded the motion. Motion carried 3-0.

Jack Carpenter made a motion to go into executive session for 10 minutes at 9:33 a.m. to discuss non-elected personnel with County Counselor Ruth Ritthaler and HR Administrator Crystal Wade. Danny Williams seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:43 a.m. As a result of the executive session

Ruth Ritthaler, County Counselor will assume administrative responsibilities of the Tax Abatement Program with assistance from Crystal Wade, HR Administrator.

Janice Fine, County Clerk brought the following to commissioners: 1) A request from the Appraisers Office for a new copier. 2) Information on the equipment reserve fund.

Amy Goode, Treasurer and Rodney Burns, Auditor joined the meeting to discuss department business. Danny Williams made a motion to go into executive session for 10 minutes at 10:12 a.m. with Goode, Burns and County Counselor Ruth Ritthaler present for attorney client privilege. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 10:22 a.m. As a result of the executive session commissioners approved a contract adjustment for the special audit.

Danny Williams made a motion to adjourn at 10:35 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

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Goff Searl, Chairman, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk