

BOARD OF COUNTY COMMISSIONERS

April 30, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, April 30, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine. Danny Williams gave prayer.

Joel Haden, Road & Bridge Supervisor, updated commissioners on department business. Rock has been hauled to Heritage Rd. and Rd 2 going west and south. Crews are working on Rd 3 and Gallop Rd., south, ½ mile, in the area of the bridge. Highway 99 and Eagle Road there was an oil spill and this has been taken care of and the road repaired. A brush pile was burnt at Rd. 28 and Heritage Rd., ½ mile west. Crew has cleaned out the low water crossing at Cedar Vale, Caney River, on Gallop Rd and Rd 3 east. A 24" culvert was installed at Rd. 31 and Indian Rd. ½ mile north. The project at Rd. 30 and Indian Rd. will be worked today. Checked ditches north of Grafton Rd and there are a few places that have washed out but didn't appear to be a hazard. Joel will review that again soon. Rd 4 and Ks Rd. was checked regarding the hole in the road. A citizen reported a hazard at Rd 11 and Heritage Rd.

Joel is checking on costs for a replacement engine on a vehicle they normally use.

The low water crossing near Danny Thorn's place will be worked this week as time allows.

Commissioners asked Joel if there's a possibility to lease the chipper to citizens who are requesting to use it. Joel will put together a cost estimate taking maintenance and cost to sharpen the blades into consideration. A deposit could be requested and held until the chipper is returned.

Crystal Wade joined the meeting to discuss job descriptions and job titles. Clerk's Office is complete. May 10th is the date that Crystal has asked for departments to provide their documentation. Crystal requested that commissioners be prepared to receive and approve job descriptions.

Crystal brought information regarding the open position with the Health Department. Crystal provided copies of all applications for the position. Commission will review applications before adjourning the meeting today.

Employee benefits discussion: Crystal advised the commission that the change to health insurance employee contribution to 70/30 split was not taken well by all employees.

Danny Williams made a motion to go into executive session at 9:00 a.m. for 25 minutes to discuss non-elected personnel. Danny Williams requested Crystal Wade,

HR Manager and Larry King, County Counselor to remain. Goff Searl seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back into session at 9:24 a.m. No action was taken as a result of the executive session.

Danny Williams made a motion to accept the meeting minutes for April 23, 2013. Goff Searl seconded the motion. Motion carried 3-0.

Karen Spencer, Appraiser, joined the meeting to discuss the Ag. questionnaire they plan to send out. Ag. ground appraisal was discussed. Appraiser is hoping to mail out in May for a return by July 2013. Once the questionnaire is returned they can establish their classification.

Karen requested an executive session. Danny Williams made the motion to go into executive session for 30 minutes, at 9:40 a.m., with Karen Spencer, Appraiser and County Counselor, Larry King to discuss non-elected personnel. Goff Searl seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back into session at 10:10 a.m. No action was taken as a result of this executive session.

Commissioners reviewed and discussed applications in preparing for the interview process. The decision on successful applicants to interview and the date to interview will be determined at the next commission meeting.

Commissioners reviewed and approved the Payroll and Warrants Payable expenditures as follows:

<u>Fund</u>	<u>Totals</u>
General Fund	69,514.02
Ambulance District #1	3,492.50
Ambulance District #2	11,295.83
Appraiser	10,212.29
Election	6,835.31
Employee Benefit	90,569.59
Health	25,285.56
Noxious Weed	2,173.03
Road and Bridge	36,112.92
Special Bridge	999.66
Special Rock	29,240.76
Juvenile Detention	1,305.00
Solid Waste	11,898.55
Treasurer Auto	3,009.34
ROD Tech Fund	603.25
Total All Funds	302,547.61

Danny Williams made a motion to adjourn the meeting at 10:55 a.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk