

# **BOARD OF COUNTY COMMISSIONERS**

September 13, 2016

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, September 13, 2016 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of September 6, 2016 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent gave his weekly report. Crews are hauling rock to the following: Rd 16 and Marshall, Rd 19 south of Union Chapel, Rd 9 and Dalton, Quivira and Rd 22, Rd 12 and Kansas, Rd 29 and Prairie. Crystal Wade joined the meeting as an observer. Crews are working a right of way at Rd 2 and Saddle going east. A culvert was installed at 99 Highway and County Rd. Commissioners asked Haden to review a few road areas. Jack Carpenter made a motion to go into executive session for 15 minutes at 8:40 a.m. to discuss non-elected personnel with Joel Haden, Road and Bridge superintendent, Crystal Wade, HR Administrator and Ruth Ritthaler, County Counselor present. Danny Williams seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 8:55 a.m. No action was taken as a result of the executive session.

Annie Blankinship, Health Department Administrator joined the meeting to discuss the meeting on Emergency Preparedness she attended on August 26, 2016. Roles of a disaster was discussed. The Chairman of the BOCC is ultimately responsible in the event of a disaster. Kansas Department of Emergency Management guides during the disaster but does not have the authority that the Chairman has. Blankinship again discussed the need for a mitigation plan being a tool to plan for a disaster. Chairman would then delegate to those with expertise to implement the strategic plan for recovery. Carpenter discussed a disaster from prior years. Blankinship discussed required plans that she has not received as much input from local entities that is needed. Chairman Searl stated the county would not have a mitigation plan but wants and needs local entities to help plan for local disasters and communication is key. A plan for an earthquake disaster plan needs to be looked at even though the state has not required the plan. Blankinship discussed ventilation of the north entryway. The handicap parking space near the north Health Department entryway is for the Law Enforcement Center or the Health Department. The drive through flu clinic at Sedan is scheduled for October 30<sup>th</sup> and the Cedar Vale clinic at the Peoples Place a bit later as details are being worked out.

Janice Fine, County Clerk brought the following to commissioners: 1) Ad in USD 285 yearbook. Commission approved. 2) Ad for the surplus sale. 3) . Letter from County Attorney Larry Markle to spend diversion funds. Commissioners will send a letter of denial for the purchase. Crystal Wade, HR Administrator and Amy Goode, Treasurer joined the meeting as observers.

Amy Goode, Treasurer brought information to commissioners. Chautauqua County received a check from KCAMP in the amount of \$5,448.66 for the criminal liability loss and will be deposited in the treasurer's funds.

Danny Williams made a motion to go into executive session to discuss attorney/client privilege with Ruth Ritthaler, County Attorney present for 15 minutes at 10:00 a.m. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 10:15 a.m. No action was taken as a result of the executive session.

Ruth Ritthaler brought a letter created after discussion at the last meeting regarding the courthouse tower.

Jeremy Hendren, Appraiser received a letter from the state showing Chautauqua County is in compliance. Land sales were discussed.

Commissioners reviewed and approved the mid-month expenditures for September 2016 as follows:

Fund	Amount
General	\$7,558.56
Equip Reserve	\$4,225.00
Ambulance #1	\$4,043.75
Ambulance #2	\$13,233.33
Appraiser	\$264.95
Election	\$139.53
Health	\$464.02
Noxious Weed	\$29.69
Road & Bridge	\$62,542.83
Special Bridge	\$3,993.60
Solid Waste	\$5,864.64
Treasurer Auto	\$29.99
Diversion Fund	\$1,510.03
<b>TOTAL Expenditures</b>	<b>\$103,899.92</b>

Danny Williams made a motion to adjourn at 10:40 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

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Goff Searl, Chairman, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk