

# **BOARD OF COUNTY COMMISSIONERS**

October 4, 2016

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, October 4, 2016 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of September 30, 2016 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent gave his weekly report. Crews are hauling rock to the following: Rd 27 and Lariat, Rd 27 and Ranch east, Rd 27 and Ranch going south, Rd 14 and Hwy 166 north, Rd 14 and Junction west, Rd 3 and Frontier south, Rd 22 and Cowboy, Rd 24 and Cowboy, Rd 22 and Dalton. Corner posts are installed at a bridge. A culvert was installed on Heritage Rd 1/2 mile east of 166 on the north side. Haden requests the surplus sale funds placed in their special machinery fund. Jack Carpenter made a motion to place funds received from the surplus sale into Road and Bridge Special Machinery fund. Danny Williams seconded the motion. Motion carried 3-0. Haden requested an executive session. Jack Carpenter made a motion to go into executive session for 10 minutes at 8:35 a.m. with Haden, Ruth Ritthaler, County Counselor and Crystal Wade, HR Administrator. Danny Williams seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 8:45 a.m. No action was taken as a result of the executive session.

Crystal Wade, HR Administrator joined the meeting to discuss a cost of living raise which was a part of the 2017 budget. Wade made a formal request for a 3% raise effective January 2017. Danny Williams made a motion to approve a 3% raise for all employees effective January 2017. Jack Carpenter seconded the motion. Motion carried 3-0.

Amy Goode, Treasurer joined the meeting to provide a monthly financial report. Goode brought information regarding the surplus auction results. Goode requested an executive session. Danny Williams made a motion to go into executive session to discuss non-elected personnel for 15 minutes at 9:10 a.m. with Ruth Ritthaler, County Counselor and Goode present. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:25 a.m. No action was taken as a result of the executive session. Goode and commissioners discussed vehicles tagged out of state. Sales tax costs on vehicles was discussed.

Jim Duncan, Noxious Weed Department Head joined the meeting to discuss department business. Duncan provided the City of Sedan with a letter regarding noxious weeds at both city lakes.

Kurtis Simmons joined the meeting to discuss financial outcomes regarding juvenile detention for Chautauqua County. Objectives and goals were discussed. Danny Williams made a motion to approve the financial report as presented. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl signed the financial report.

Commissioners received a thank you card from the Conservation Board.

Sheriff Newby, Larry Robinette and Cody Collier joined the meeting to discuss LEPC. A meeting is scheduled for October 18, 2016 at 6:00 p.m. in the courtroom. Collier provided commissioners with a comprehensive plan. Robinette offered that communication with all entities who would be involved and what their responsibility would be is important. Collier offered that being self-sufficient is in the best interest of Chautauqua County. Annie Blankinship, Health Department Administrator joined the meeting as an observer. Robinette discussed the structure of authority depending on where the disaster occurred. Commissioners can delegate authority but not responsibility and ultimately commissioners are responsible in all disaster situations within the county. Hazardous Material issues were discussed. A waste site, or lack of, was discussed. Collier offered that the EMPG Grant was awarded again. Robinette offered that LEPC is looking for responsible entities who have equipment and local business to know what could happen in a disaster.

Rodger Green, Maintenance Supervisor joined the meeting to make commissioners aware that a bat was found in the courthouse. Green also discussed a need for Caney Valley Electric to assist with an issue.

Janice Fine, County Clerk brought the following to commissioners: 1) An email that was received regarding a tax program.

Danny Williams made a motion to adjourn at 10:33 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

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Goff Searl, Chairman, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk