

# **BOARD OF COUNTY COMMISSIONERS**

October 31, 2016

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Monday, October 31, 2016 at 8:30 a.m. in the commission room of the courthouse. Commissioners Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Danny Williams opened the meeting with prayer. Shane Hurt joined the meeting as an observer.

Minute's approval: Danny Williams made a motion to approve the minutes of October 25, 2016 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road and Bridge Superintendent provided a weekly road report. Crews are hauling rock to the following: Rd 22 and Independence going north, Rd 1 and Ranch going south, Rd 6 and Eagle. The fence is complete at the Cook Bridge. Haden brought pricing for a needed heater at the shop. The current heater is 17 years old and flames shoot out of the sides. Jack Carpenter made a motion to go into executive session for 5 minutes with Hurt, Haden and County Counselor Ruth Ritthaler at 8:37 a.m. Danny Williams seconded the motion. Crystal Wade, HR Administrator was asked to join the executive session at 8:38 a.m. Chairman Searl called the regular meeting back in session at 8:42 a.m. No action was taken as a result of the executive session.

Danny Williams made a motion to go into executive session for 5 minutes at 8:45 a.m. with Wade and Ritthaler in attendance. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 8:50 a.m. No action was taken as a result of the executive session.

Wendy Kirchner, Deputy County Clerk provided information to commissioners regarding the Fair Board. Jenny McDaniel joined the meeting. There was discussion on how the levied funds should be distributed per the County Auditor. Amy Goode joined the meeting as an observer. Chairman Searl asked to revisit this distribution in June 2017.

Annie Blankinship, Health Department Administrator brought information to commissioners. USD 286 contract that needs the Chairman's signature. Tim Nordell joined the meeting as an observer. Blankinship has updated internal policies for sick and vacation leave for her staff which is in compliance with the County Handbook.

Tim Nordell brought information regarding a new EPA requirement under the Clean Air Act. Chairman stated "We need to protect our environment".

Linda Kline, Solid Waste Department Head joined the meeting to provide the commissioners with department information. Kline provided her monthly department financial report.

Danny Williams made a motion to go into executive session for 5 minutes to discuss attorney/client privilege with Ruth Ritthaler County Counselor at 9:50 a.m... Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:55 a.m. No action was taken as a result of the executive session.

Joel Haden dropped in to remind commissioners that the sheriffs confiscated vehicles need to be moved.

Christopher A. McElgunn and Michelle L. Brenwald with Klenda Austerman Attorneys at Law joined the meeting. Danny Williams made a motion to go into executive session for 40 minutes at 10:05 a.m. for attorney/client privilege with Ruth Ritthaler, County Counselor and McElgunn and Brenwald in attendance. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the

regular meeting back in session at 10:45 a.m. Commissioners ask that a contract be drawn up for Klenda Austerman Firm to manage the future tax sale process.

Jeremy Hendren, Appraiser joined the meeting to let commissioners know that the appraiser's vehicle bumped into another vehicle.

Janice Fine, County Clerk brought the following information to commissioners: Our Auditor and Tax rep from Thomson Reuters will both be at the courthouse this Wednesday. There was discussion regarding bills to be paid without receipts. State statutes confirm that a receipt must be provided before tax dollars can be spent.

Amy Goode, Treasurer brought commissioners information regarding the next tax sale.

Kathy Sanders was asked to join the meeting so commissioners could ask about a particular bill. Chairman called Joel Haden for confirmation.

Commissioners reviewed and approved the end-of-month expenditures for October 2016 as follows:

Fund	Amount
General	\$18,008.77
Equipment Reserve	\$2,106.95
Appraiser	\$2,081.91
Election	\$669.89
Fair	\$3,350.00
Health	\$3,215.76
Noxious Weed	\$3,452.03
Road & Bridge	\$38,046.54
Special Bridge	\$1,329.20
Juvenile Detention	\$1,733.00
County 911	\$300.00
Solid Waste	\$1,206.76
Treasurer's Auto	\$60.86
Road Damage Deposit Fund	\$200.00
<b>TOTAL Expenditures</b>	<b>\$75,761.67</b>

Chairman Goff Searl made a motion to adjourn at 11:30 a.m. Danny Williams seconded the motion. Motion carried 3-0.

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Goff Searl, Chairman, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk