

# **BOARD OF COUNTY COMMISSIONERS**

November 30, 2016

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Wednesday, November 30, 2016 at 8:30 a.m. in the commission room of the courthouse.

Commissioner Jack Carpenter and Danny Williams were present as was County Counselor Ruth Ritthaler and County Clerk Janice A. Fine. Niki Collier, County Clerk Elect joined the meeting as an observer. Danny Williams opened the meeting with prayer.

Minute's approval: Jack Carpenter made a motion to approve the minutes of November 22, 2016 as presented. Danny Williams seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly road report. Crews are hauling rock to the following: Rd 11 and Saddle going north, Rd 11 and Trail going east, Bronco and Rd 32 west, Rd 22 and Marshall north and south. A concrete culvert was reset at Dalton and Rd 3 west. A culvert was repaired at Rd 19 and 99 Hwy. A new guard rail was installed at Dalton and Rd 30 (1/2 mile east), Trees were removed and a channel cleaned out at Rd 6 and Lariat. Concrete was poured at Kansas and Rd 7 (¼ mile east). Haden submitted bids for culverts. Jack Carpenter made a motion to approve the low bid from Welbourn Sales in the amount of \$26,835.10. Danny Williams seconded the motion. Motion carried 3-0. Commissioner's asked Haden to review several road issues.

Chairman Searl received a notice of resignation from Dwight Call from Rural Fire Board District 1 effective the end of the year. No replacement has been nominated. Commissioners received a letter from KWORCC advising them of their recent visit to Chautauqua County and no discrepancies were found.

There was discussion regarding invoices for payment.

Annie Blankinship, Health Department Administrator joined the meeting to provide the commissioners with her October Financial Report. Blankinship asked if she could find another individual to do maintenance on the department vehicle. Commissioners will discuss with Haden before allowing out sourcing vehicle maintenance. The School hearing/vision is complete. Flu shots were administered at the schools. A breast feeding room is being created in the Health Department.

Danny Williams made a motion to go into executive session at 9:03 a.m. for 10 minutes with Ruth Ritthaler, County Counselor for attorney/client privilege. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:13 a.m. No action was taken.

Amy Goode, Treasurer joined the meeting to discuss department business. Williams provided a compliment to Goode. Goode advised commissioners regarding a delinquent tax issue. Goode is researching the issue.

Crystal Wade, HR Administrator joined the meeting to discuss department business. Kansas filed suit to stop the new FSLA status changes that were scheduled for December 1, 2016. There was discussion regarding establishing elected official's salary as requested by the auditor. A Resolution for commissioner's approval for base salary for elected officials was presented for their review. There was discussion regarding the proposal. Wade offered that language approval needs to be added to the misc. portion of the handbook regarding receipts for purchases.

Danny Williams made a motion to go into executive session for 15 minutes at 9:45 a.m. to discuss non-elected personnel with Crystal Wade, HR Administrator, Ruth Ritthaler, County Counselor and Wendy Kirchner, Deputy County Clerk in attendance. Jack Carpenter seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 10:00 a.m. No action was taken.

Linda Kline, Solid Waste Dept. Head joined the meeting to provide commissioners with the department's monthly financial report. Trash dumpsters versus carts was discussed.

Rodney Burns with Burns LLC, the county auditor, joined the meeting to provide an overview on the annual county audit for 2015. Burns identified areas of concern and corrections made to keep the county in compliance. The Jail Bond was discussed. Burns offered solutions for non-receipts on the visa statement. Reimbursements and how those monies should be spent were discussed. Burns provided a contract for the annual audit for next year and the budget preparation. Goff Searl made a motion to approve the budget contract and annual audit. Danny Williams seconded the motion. Motion carried 3-0. Burns provided his company annual audit for their review.

Commissioners reviewed and approved the end-of-month expenditures for November 2016 as follows:

Fund	Amount
General	\$21,507.56
Ambulance District #1	\$4,043.75
Ambulance District #2	\$13,233.33
Appraiser	\$1,831.96
Election	\$99.66
Health	\$3,309.56
Noxious Weed	\$276.09
Road & Bridge	\$60,273.99
Special Bridge	\$600.00
Juvenile Detention	\$1,733.00
Solid Waste	\$1,265.37
Treasurers Auto	\$474.39
<b>TOTAL Expenditures</b>	<b>\$108,648.66</b>

Goff Searl made a motion to adjourn at 11:03 a.m. Danny Williams seconded the motion. Motion carried 3-0.

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Goff Searl, Chairman, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk