

# **BOARD OF COUNTY COMMISSIONERS**

December 6, 2016

Chairman Goff Searl called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, December 6, 2016 at 8:30 a.m. in the commission room of the courthouse. Commissioners Jack Carpenter and Danny Williams were present as was County Counselor, Ruth Ritthaler and County Clerk Janice A. Fine. Niki Collier, County Clerk Elect joined the meeting as an observer. Danny Williams opened the meeting with prayer.

Minute's approval: Danny Williams made a motion to approve the minutes of November 30, 2016 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road and Bridge Superintendent provided a weekly road report. Crews are hauling rock to the following: Kansas and Rd 5 east, Trail from Rd 11 to Rd 12, Marshall and Rd 5 east, Trail and Rd 14 west, Lariat and Rd 12 west, Marshall and Rd 12 west. A right of way at Marshall and Rd 5 was cleared ½ mile east. Trees were removed at Marshall and 99 Highway.

Haden will talk with his crew to see if they can handle the Appraiser and Health Dept. vehicles routine maintenance. Haden will speak with both Appraiser and Health regarding the issue. Commissioners asked Haden to review particular road issues.

Crystal Wade, HR Administrator joined the meeting to discuss department business. Holiday dinner is scheduled for December 23, 2016. There was discussion. Amy Goode, Treasurer joined the meeting as an observer. Wade advised commissioners of a resignation. Wade provided information for longevity raises for employees in December 2016. Wade brought travel requests from employees for commissioner signature. Wade provided commissioners with employee handbook updates for review. Wade reminded commissioners of personnel evaluations due on December 31, 2016. Tim Nordell joined the meeting as an observer. Wade presented to commissioners a resolution for establishing wage information for elected officials. Chairman Searl brought information regarding his research on wage comparisons. There will be continued discussion.

Danny Williams made a motion for an executive session for 20 minutes at 9:25 a.m. with Ruth Ritthaler, County Counselor present to discuss attorney/client privilege. Goff Searl seconded the motion. Motion carried 3-0. Chairman Searl called the regular meeting back in session at 9:45 a.m. No action was taken. Annie Blankinship, Health Department Administrator joined the meeting as an observer.

Chairman Searl brought information for discussion. Chairman Searl advised the other commissioners that the Health Department has roof leaking issues. Blankinship brought pictures for commissioner's review. Commissioners will bring in a roof repair person for an estimate and to identify the leaking issues.

Janice Fine, County Clerk brought information to commissioners regarding her department.

Danny Williams made a motion to adjourn at 10:26 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

---

Goff Searl, Chairman, First District Commissioner

---

Danny D. Williams, Second District Commissioner

---

Jack Carpenter, Third District Commissioner

ATTEST:

---

Janice A. Fine, County Clerk