

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

January 17, 2017

Chairman Jack Carpenter called the regular meeting to order on Tuesday, January 17th at 8:30 a.m. in the commission room. Commissioners Goff Searl and Rodney Shaw were both present. As were County Clerk, Niki Collier and County Counselor, Ruth Ritthaler. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Searls made a motion to approve the January 9th minutes. Commissioner Shaw seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Superintendent provided his weekly report. In preparation for the icy road conditions, the department had chains on the graders and had ice control product on hand. Crews worked to clear ice on Saturday and Sunday.

Crystal Wade, HR Administrator presented a contingency plan for payroll in the event she is unavailable. She suggests designating support staff with previous experience figuring time sheets and payroll. Crystal Wade will train and provide the information necessary for the replacement to be able to step in if needed. Commissioner Goff Searl motioned to designate Cathy Sanders as the support staff for the payroll, seconded by Commissioner Rodney Shaw. Motion carried 3-0

Crystal Wade brought an unemployment claim to the Commission. After discussion Commissioner Rodney Shaw made a motion to contest the claim, seconded by Commissioner Searl. Motion carried 2-1 Commissioner Carpenter as the nay vote.

Sheriff Richard Newby requested to payoff vehicle loans. He will be looking at used trucks to replace current ones that need constant repair.

Sheriff invited the Commission and other Court House employees to tour the jail to have a better understanding of how things in the jail work.

Linda Cline came with the monthly Solid Waste report. Mrs. Cline also requested a raise in pay rate, to reflect her position as the department head. Following a discussion Commissioner Jack Carpenter motioned to raise her 25 cents. Commissioner Shaw seconded the motion. Linda brought to their attention that a 25 cent increase did not set her apart as department head, reminding commissioners that most other department heads make more than the next person in the department. Crystal Wade, HR Administrator was requested to join the meeting, since she would have wage information. After extensive discussion, Commissioner Carpenter withdrew his motion. Commissioner Jack Carpenter motioned to raise Linda Cline to \$16.45 effective this pay period. Commissioner

Rodney Shaw seconded the motion. Motion carried 2-1 with Commissioner Searl as the nay vote.

Rodger Green, Maintenance Supervisor, reported to commissioners about clearing the ice on sidewalks and parking areas around the Court House during the resent ice storm.

Emergency Manager, Cody Collier came to report no weather related incidents. As the weather moved through, Collier was in touch with his contact at Caney Valley Electric and plans were in place to shelter people if the need arose. Also discussed was the need for a mobile generator, and a place to securely house equipment.

Jim Duncan, Noxious Weed department, reported that the inspection from the Department of Agricultural went well. Commissioner Shaw and Duncan discussed timing of chemical application for weed control, as well as what Mr. Duncan's responsibilities are in the off season. Mr. Duncan explained he replaces road signs and assist the road crews when he is not spraying.

County Clerk, Niki Collier let the commissioners know the whole staff at the Court House had been helpful in the first week, receiving input from every department. With special thanks to Crystal Wade, Amy Goode, Cathy Sander and Jennifer McNown.

Ruth Ritthaler, County Counselor, requested an executive session with commissioners. Jack Carpenter motioned to go into executive session for attorney client privilege with County Counselor, Ruth Ritthaler from 11:40 until 12:00. Seconded by Commissioner Goff Searl. Motion carried 3-0. Commissioner Carpenter called the regular meeting back into session at 12:00 No action taken.

Commissioner Goff Searl motioned to adjourn at 12:05 Commissioner Shaw seconded and the motion passed 3-0.

Goff Searl, Chairman, First District Commissioner

Rodney Shaw, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Niki Collier, County Clerk