

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

August 31, 2017

Chairman Jack Carpenter called the regular meeting to order on Thursday, August 31, 2017, at 8:30 a.m. in the commission room of the Court House. Commissioner Goff Searl, Commissioner Rodney Shaw, County Clerk Niki Collier and County Counselor Ruth Ritthaler and Deputy Clerk Becky Smilko were all present. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Carpenter made a motion to approve minutes from Monday, August 21, 2017. Commissioner Searl gave the second. Motion passed 3-0.

Joel Haden, Road & Bridge Superintendent, reported that rock has been spread in the following areas; Rd. 30 & Indian, Rd. 19 & Quivira, Rd. 3 & Eagle, Lariat at roads 4 and 5, Rd. 17 & Kansas and the far east end of Bronco. Mr. Haden reported that the magnet had been used behind the rock picker and worked well. Mr. Haden notified the Commission on an employee resigning at the end of September and asked for the job to be posted internally. Human Resource Administrator Crystal joined the meeting and asked that the Commission review and approve a job description as well as provide the starting pay range for the job opening so she may answer any inquiries correctly. The Commission asked her to follow up with them next week for the job description approval. The Commission agreed that pay will start at \$12.00 per hour depending on qualifications.

Commissioner Carpenter asked that Joel review Rd. 23 where work had been completed last week. Commissioner Shaw noted several road locations of concern, as well as the Marshall bridge between roads 9 & 10.

Human Resource Administrator Crystal informed the Commission about upcoming health insurance enrollment. Ms. Wade will be attending training to be fully prepared to educate employees on the many insurance options. In October she will provide information and assist employees as they complete their enrollment. Commissioner Searl asked if department heads were aware and she stated that she has previously informed them.

As requested Ms. Wade provided a job description for a facility manager for review and approval. Ms. Wade then asked for a 15 minute executive session to protect employee privacy under the justification of non-elect personnel. At 9:00 a.m. Commissioner Carpenter so moved and Commissioner Searl gave the second. Motion pass 3-0. The regular meeting resumed at 9:15 a.m., no action taken as a result of the executive session.

Commissioner Carpenter has spoken with G&G Dozer and they are willing to negotiate the price of demolition and disposal of dilapidated structures and will be looking for winter time work. Commissioner Searl noted that the City of Howard has a Construction & Demolition landfill and suggested contacting them. Commissioner Carpenter noted that the no fund

warrant will be paid off next year, at budget time the Commission could look at the possibility of redirecting those funds.

Commissioner Searl noted that Cedar Vale had paid delinquent property taxes in full, and Ruth Ritthaler stated after a tax exemption was correctly applied, the amount was less than previously stated.

Kurtis Simmons from Community Correction Services presented the Agency Outcomes annual report. After review Commissioner Searl moved to approve the report as presented, Commissioner Shaw gave the second. Motion passes 3-0

County Clerk Niki Collier provided a resolution for the continued support and participation in the SCKEDD program. Along with a letter received from SCKEDD executive director Steven Wilkinson.

County Appraiser Jeremy Hendren informed the Commission that he has received 10-15 applications for low oil production. Tim Nordell stated that oil is heavily taxed. Mr. Hendren also requested approval to hire an attorney that specializes in tax appeal law to represent the County in a tax appeal case. Commission agreed.

Discussion continued about the best way to use or sell 2 lots in Cedar Vale currently owned by the County. The subject will be revisited after more research is completed.

Commissioner Shaw questioned an invoice for mowing the County owned lots in Cedar Vale. Commissioner Searl stated that he had directed the individual to mow and the bill should be paid accordingly. Commission asked the Clerk to issue a letter with payment to cease mowing and billing of the property.

Commissioner Shaw noted that the Health Department exterior door is still not repaired. Rodger Green joined the meeting, the Commission requested that Mr. Green adjust the door to allow it to be opened further and suggested a door stop be put in place to prevent future damage.

Commissioners reviewed and approved the expenditures as follows:

GENERAL FUND	\$18,106.81
EQUIPMENT RESERVE	\$1,000.00
AMBULANCE DIST. 1	\$4,091.00
AMBULANCE DIST. 2	\$13,860.00
APPRAISER	\$1,596.94
HEALTH	\$2,772.53
NOXIOUS WEED	\$13,111.77
ROAD & BRIDGE	\$28,360.01
SPECIAL LAW ENFORCEMENT	\$1,700.00
JUVENILE DETENTION	\$408.00
COUNTY 911	\$1,852.22
SOLID WASTE	\$2,110.21
TREASURER'S AUTO	\$83.60
JAIL SALES TAX	<u>\$175,557.50</u>
FUND TOTALS	\$264,610.59

Commissioner Searl motioned to adjourn the meeting at 10:15 a.m., seconded by Commissioner Shaw, motion passed 3-0.

Goff Searl, First District Commissioner

Rodney Shaw, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Niki Collier, County Clerk