

# **CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS**

November 30, 2017

Chairman Jack Carpenter called the regular meeting to order on Thursday, November 30, 2017, at 8:30 a.m. in the commission room of the Court House. Commissioner Goff Searl, Commissioner Rodney Shaw, County Counselor Ruth Ritthaler, County Clerk Niki Collier, and Deputy Clerk Becky Smilko were all present. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Searl motioned to approve the minutes of November 20 as presented. Commissioner Shaw gave the second, motion passed 3-0.

Road & Bridge Superintendent Joel Haden provided the weekly update on road maintenance. Regarding the ongoing discussion about the gate across the road at the location of Rd. 4 & Dalton. Mr. Haden stated the fence is being worked on, with the intent of the gate coming down. Mr. Haden reminded the Commission of a longstanding agreement with Cedar Vale, in which Cedar Vale would maintain a section of road for the county and the county would provide material and assist with equipment cost. Cedar Vale is in need of a new chipper to continue maintenance of the road. Joel stated it can be paid out of Road & Bridge Special Machinery Fund, the Commission agreed to pay half of the cost for a new chipper. Joel reported that a dump gate on a truck froze open, not closing completely and gravel was lost down the roadway. The driver returned to the shop and repairs were made.

Annie Blankinship, Health Department Administrator informed the Commission that the wind has caught the entrance door and torn it from the frame. The Commission agreed that a good quality metal door and frame should be purchased for the replacement. Mrs. Blankinship was directed to discuss replacing the door with Richard on Friday. Mrs. Blankinship reported the Health Department received three site visits in the month of November. All went well with very few corrections needed. A new refrigerator to store immunizations is needed and the state will pay for half. Mrs. Blankinship would have liked to see more response to the flu shot clinics that the health department held, and reminded everyone flu shots are still available at the health department.

HR Administrator Crystal Wade presented travel requests and informed the Commission that in 2012 the county employed 75 people and currently there are 64 employees. Ms. Wade answered questions for the Board regarding the appraisal's office 2018 compliance rating. She provided documents and stated the appraiser's office will remain well within the required range for compliance.

At 9:30 a.m. Commissioner Carpenter made a motion to go into executive session for 15 minutes with County Counselor Ruth Ritthaler and Appraiser Jeremy Hendren present to discuss nonelected personnel. Commissioner Searl gave the second and the motion passed 3-0. The regular meeting resumed at 9:40 a.m. with no action taken as a result of the executive session.

Becky Smilko informed the Commission about her progress updating the appointment list. The Board asked her to continue contacting individuals and to ask for suggested appointments to fill vacancies on a few of the boards.

Linda Kline of Solid Waste joined the meeting with her monthly report. Commissioner Carpenter inquired about the response from the state regarding the question of burning grass off around the landfill. Mrs. Kline stated she has received no return call yet. Mrs. Kline informed the Commission that since the county has started using the Kansas set off program in 2014, the county has received \$30,000.00 in delinquent balances. Solid Waste and Human Resource are working to find a temporary worker to cover while employees have time off. A few applications have been received.

County Clerk Niki Collier informed the Commission she will be attending Public Information Officer(PIO) training next week along with Sheriff secretary Kayla Stong. Mrs. Collier informed the Commission the Cedar Vale Lookout had provided a correction for the inaccurate headline in the November 16<sup>th</sup>, 2017 edition.

Commissioners reviewed and approved the end of month expenditures for November 2017 as follows:

General Fund	\$38,076.89
Appraiser	\$3,453.45
Election	\$27.94
Health	\$3,421.13
Noxious Weed	\$343.77
Road & Bridge	\$40,849.77
Special Bridge	\$355.59
County 911	\$13,293.76
Solid Waste	\$1,951.15
Treasurer's Auto	\$218.88
Prosecutor & Training Assist.	<u>\$325.94</u>
<b>TOTAL Expenditures</b>	<b>\$102,318.27</b>

Commissioner Shaw motioned to adjourn the meeting at 10:30 a.m., seconded by Commissioner Searl, motion passed 3-0.

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Goff Searl, First District Commissioner

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Rodney Shaw, Second District Commissioner

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Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

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Becky Smilko, Deputy Clerk