

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

December 29, 2017

Chairman Jack Carpenter called the regular meeting to order on Friday, December 29, 2017, at 8:30 a.m. in the commission room of the Court House. Commissioner Rodney Shaw, Commissioner Goff Searl, County Counselor Zoe Newton, Clerk Niki Collier and Deputy Clerk Becky Smilko were all present. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Searl motioned to approve the minutes of December 18, 2017. Commissioner Shaw gave the second and the motion passed 3-0.

Road & Bridge Superintendent Joel Haden provided the weekly update on road maintenance. Crews have been clearing culverts and running the rock picker. Mr. Haden requested the balance of road & bridge funds be moved to special machinery fund. Commissioner Carpenter motioned to approve the funds be moved, Commissioner Searl gave the second. Motion passed 3-0.

Jim Duncan, Noxious Weed department, informed the Board that he was able to purchase chemical at lower off-season pricing to prepare for next season. Mr. Duncan request \$5500.00 be moved to equipment reserve. Commissioner Searl motioned to approve the request, Commissioner Carpenter gave the second. Motion passed 3-0.

Human Resources Crystal Wade provided the Board with employee evaluations for review as requested. The Board then stated that they would like to review all salaried time sheets on a monthly basis. Ms. Wade provided a certificate to Commissioner Carpenter from Kansas Association of Counties for his 24 years of service.

Under Sheriff Nick Reed stated that Emergency Manager Cody Collier had found a low mileage used truck and requested a Treasure Check to make the purchase. The Board approved the request.

Courthouse Maintenance Richard Hambleton discussed the options he had found to replace the Health Department door. The Board directed Mr. Hambleton to get a quote for the door and installation. Discussion then turned to lawn equipment. Mr. Hambleton will review the options and present more information at a future meeting. Mr. Hambleton made a request to continue using the uniform service, as he already has names on shirts and no additional charge would be incurred. Commissioner Searl moved to approve the request, Commissioner Shaw gave the second. Motion passed 3-0.

Mr. Hambleton informed the Board that a purchase of tools needs to be made for basic repairs and maintenance. Commissioner Searl suggested that an inventory of the maintenance shop is needed. Commissioner Shaw moved to transfer \$7500 from the County building fund into equipment reserve for the future purchase of lawn equipment and tools, Commissioner Searl gave the second. Motion passed 3-0.

Valdena Stevenson addressed the Board with concerns about trees in close proximity to her fence on adjoining properties.

County Clerk Niki Collier presented Buck's BBQ CMB license for renewal.

Treasurer Amy Goode and Register of Deeds Laure Beeson inform the Board that all deeds from last weeks tax sale have been submitted to be recorded in the Register of Deeds office. Mrs. Goode and the Board discussed the best way to proceed with annual tax sales. The Board stated their appreciation for the hard work from all departments in conducting the tax sale.

Treasurer Goode discussed interest rates available from the area banks and the Board requested that she use the bank with the highest interest when possible.

Deputy Clerk Becky Smilko provided information regarding the appointment list for 2018. The Board asked her to contact individuals to see if they would be interested in appointed positions on area boards.

County Counsel Zoe Newton stated that she is gathering information about the Federal Compliance Officer position and what exactly is required of it.

Commissioner Shaw motioned to adjourn the meeting at 11:40 p.m., seconded by Commissioner Searl, motion passed 3-0.

Goff Searl, First District Commissioner

Rodney Shaw, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Niki Collier, County Clerk