

BOARD OF COUNTY COMMISSIONERS

July 16, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, July 16, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine. Danny Williams gave prayer. Lisa Hudson, Treasurer, joined the meeting as observer.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Crews are hauling gravel at Rd. 11 and Marshall, north and west: Rd 12 from the junction all the way to Highway 99 and on Marshall and Rd. 14 west. Peru shortcut and Rd. 25 just east of the pipe has been fixed. Rd. 25 and Indian crews haven't been able to locate a culvert. The Landfill inspection was last Wednesday. Pictures were taken and the inspector did not make any recommendations. Bill Sproul signed a Landowner Agreement for right of way road clearing from Marshal going east on Rd. 14. Haden had a couple of questions regarding the department head meeting scheduled for Tuesday afternoon and there was a brief discussion. Danny Williams offered that Rd 26 between the two highways by the Hartness place is really rough. Haden will review. Haden offered that Tim Venable's grader has not been working properly and a part was replaced.

Danny Williams made a motion to go into executive session for 10 minutes at 8:40 a.m. with Joel Haden to discuss non-elected personnel. Goff Searl seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back in session at 8:50 a.m. No action was taken as a result of the executive session.

Jeremy Hendren, Deputy Appraiser, joined the meeting to discuss department business. Hendren advised commissioners that Terry Henning, our newly appointed appraiser, passed away last Sunday. Jeremy did have a conversation with William McCulley, McCulley and Associates, who indicated Jeremy McCulley would probably be able to cover Chautauqua County needs. Hendren also advised commissioners that the Crawford County Appraiser was given an additional day off and might be interested in representing Chautauqua County and in office one day a week. McCulley and Associates will submit something to the commissioners by next week. Hendren has notified PVD of our situation. PVD knows the county is actively seeking a replacement and will allow the county the opportunity to name a replacement. Hendren continues pursuing his appraiser certification.

Annie Blankinship, Health Department Administrator, joined the meeting to discuss department business. The Community Health Assessment Team will meet in Chanute on August 2, 2013. Business owners would be the expected attendees for this part of the plan development. Blankinship is requesting a commissioner to attend with her. Commissioners Searl and Williams offered names of community members who would be valuable to this group if they were able to attend. Blankinship offered that department grants are complete and submitted.

Matt Harley, Emergency Manager, has been a big help to Blankinship in this regard. Interviews are taking place for The Healthy Start Home Visitor position. The drive thru flu shot clinic has been scheduled for October 2, 2013, 9:00 – 3:00 in the 4-H building at the fairgrounds. Blankinship asked how the commission wished her to address coverage for the lunch period when no one was available. The current process is to utilize nurses during the lunch period and lunches are staggered to keep the office open during the lunch period. On occasions when this isn't possible she will put a note on the door. Commissioners approved this process on an occasional basis. Blankinship will be attending the Chamber meeting this Wednesday and pass out flyers for the Chanute meeting.

Adam Wilson joined the meeting to discuss the appraiser position with Chautauqua County. Jeremy Hendren, Deputy Appraiser, also joined the meeting. Wilson's RMA should be received in August this year. Wilson would be willing to move to Chautauqua County and build a new home for his family if he were appointed as Chautauqua County Appraiser after he's certified. Wilson has also applied for the deputy appraiser position with Montgomery County and their expected pay would be @ \$35, 000. There was discussion regarding our past sharing of an appraiser with Elk County.

Jeremy Hendren, Deputy Appraiser, asked to advertise to fill the current vacant field appraiser position. Commission approves advertisement for the field appraiser position.

Goff Searl made a motion to accept the meeting minutes for July 9, 2013. Danny Williams seconded the motion. Motion carried 3-0.

Commissioners began to review and discuss proposed 2014 department submitted budget requests. The County auditor will be here next Tuesday, July 23, 2013 and they will have further budget discussions with him.

Danny Williams made a motion to approve an increase to transport officers mileage rate to \$.15 per mile as requested by Sheriff Perry Russell. Jack Carpenter seconded the motion. Motion carried 3-0.

Annetta Kelley joined the meeting to provide information from Aging seminars and meetings she has been attending in Wichita, KS. Topics included Hoarding, Positive Aging, Protect your Health, Wealth and Self. Kelley and commissioners briefly discussed the budget for aging services.

County Clerk, Janice A. Fine and County Treasurer, Lisa Hudson asked commissioners what budget they had to use for the district meeting on October 17, 2013. There was discussion on proposed arrangements and speakers for the event. Commissioners gave their approval for the district meeting committee to proceed.

Commissioners reviewed and approved the Warrants Payable mid-month expenditures as follows:

<u>Fund</u>	<u>Totals</u>
General Fund	17,779.62
Appraiser	260.90
Employee Benefit	3,042.81
Health	866.36
Noxious Weed	6,114.35
Road and Bridge	49,354.33
County 911	4,203.00
<u>Solid Waste</u>	<u>6,939.93</u>
Total All Funds	88,561.30

Danny Williams made a motion to adjourn the meeting at 11:15 a.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk