

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

July 2, 2018

Chairman Rodney Shaw called the regular meeting to order on July 2, 2018, at 8:30 a.m. in the commission room of the Court House. Commissioner Jack Carpenter, Commissioner Goff Searl, and Clerk Niki Collier were all present. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Carpenter moved to approve the minutes of Friday, June 29, 2018. Commissioner Searl gave the second and the motion passed 3-0.

Road & Bridge Superintendent Joel Haden stated rock has been applied to several areas throughout the county. Harshman Construction wants to remove the scales at Foster Quarry. They have offered road rock at a discounted rate to the county, in order to get it removed from the area. Mr. Haden will continue the discussion, but the cost may be more than the Road & Bridge budget will allow. Mr. Haden stated that this morning he received a letter of resignation from Lance Carter and requested that HR run a help wanted ad for a shop mechanic. Commissioner Carpenter advised Mr. Haden of a washed out area on Rd. 25. Commissioner Searl requested a ride along in the near future.

Mark McCall, Damon Wolfe, and Billy Goode entered to discuss noxious weed training and what will be expected of the positions. Commissioners advised that one individual will be the supervisor, responsible for reporting to the state and weekly reporting to the Board. The others will be able to spray noxious weeds, working together to provide better coverage for the county.

Five-minute recess at 9:25 a.m.

Lance Carter stated that he will work to complete the removal of metal from the old jail and understands if the Board would like to get someone that can complete the project in a more timely fashion. At this time the board will allow Mr. Carter to continue.

HR Administrator Crystal Wade provided travel requests for signatures. Ms. Wade inquired what the mechanic position pay would be set at. The Board agreed that the wage would depend upon the experience of the individual applying.

Ms. Wade requested an executive session. Commissioner Carpenter moved for a 5-minute executive session for non-elect personnel to maintain privacy. Commissioner Searl gave the second and the motion passed 3-0 at 9:40 a.m. The regular meeting resumed at 9:45 a.m.

The Board discussed the most effective way to manage the Solid Waste Department. Ms. Wade was asked to join the discussion. Commissioner Shaw summarized that the proposal is to have Ms. Wade assist in the Solid Waste department when needed. Commissioner Carpenter moved for a 15-minute executive session to discuss non-elect personnel with Ms. Wade. Commissioner Searl gave the second. Motion passed 3-0 at 10:10 a.m. Mrs. Collier was asked to remain in attendance. The executive session was extended for 5 minutes. The open meeting resumed at 10:30.

Emily Powell, Solid Waste Department, was invited to join in the discussion. After a brief exchange of information, Mrs. Powell was advised that Ms. Wade will be the back-up for the Solid Waste office and, after July 20th, any personnel issues should be brought to the Board to resolve. Mrs. Powell stated that during the time of processing delinquent accounts, it is

customary to have another person in the office to assist. Mrs. Powell inquired if it is the intent of the Board for Ms. Wade to assist at that time as well? After further discussion on ways to reduce the number of delinquent accounts, the Board advised Mrs. Powell that Ms. Wade would assist during that time as well. The Board requested Mrs. Powell and Ms. Wade manage the details of training between themselves. Ms. Wade questioned if the Board had concerns with her use of time and was reassured that the Board is looking to be more efficient and cut expenses in all areas where appropriate.

Commissioner Shaw requested an explanation of the State Health insurance increase. Ms. Wade advised the board that the State had not yet sent a breakdown of the increase, but the Board may need to review and adjust the percentage the county pays on employee health insurance if the trend continues.

Linda Kline of Solid Waste Department expressed the need for an individual to be trained on the systems in the department in order to be of assistance.

Commissioner Shaw motioned to adjourn the meeting at 11:00 a.m., seconded by Commissioner Searl, motion passed 3-0.

Goff Searl, First District Commissioner

Rodney Shaw, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Niki Collier, County Clerk