

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

September 17, 2018

Chairman Rodney Shaw called the regular meeting to order on September 17, 2018, at 8:30 a.m. in the commission room of the Court House. Commissioner Jack Carpenter, Commissioner Goff Searl, Counselor Zoe Newton, Clerk Niki Collier, and Deputy Clerk Becky Smilko were all present. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Carpenter moved to approve the minutes of September 10, 2018. Commissioner Searl gave the second and the motion passed 3-0.

Road & Bridge Superintendent Joel Haden informed the Board that rock has been applied to various locations throughout the county. Discussion about the best course of action to repair a damaged culvert on Road 27 near the Elk county line. Commissioner Carpenter moved to go forward with the repairs at an estimated cost of \$55,000. Commissioner Searl gave the second. The motion passed 3-0. The area will remain closed while proper repairs are completed. Mr. Haden provided an application for the Commission to review regarding the truck driver position. Commissioner Shaw asked for additional detail regarding some of the information provided. Mr. Haden stated he would work with HR to get the information requested. Commissioner Carpenter stated that a sign for children boarding a school bus needs to be placed on Road 29. Commissioner Searl addressed a large hole in need of repair near a bridge on Road 4 and Commissioner Shaw stated that erosion is occurring on Road 22 north of Trail and needs to be addressed.

Dale Stone from the Solid Waste department joined the meeting and Commissioner Shaw moved for a 25-minute executive session to discuss non-elect personnel for the privacy of the personnel. Commissioner Carpenter gave the second. At 8:55 a.m. the motion passed 3-0. The open meeting resumed at 9:10 a.m.

Commissioner Shaw moved for an executive session for non-elect personnel to maintain the privacy of personnel for 20 minutes with Mrs. Newton in attendance. Commissioner Carpenter gave the second. At 9:10 a.m. the motion passed 3-0. The executive session was extended for 10 minutes and the open meeting resumed at 9:40 a.m.

Mr. Haden and Jennifer McNown joined the meeting. Mr. Haden requested approval to hire a part-time office clerk 3 days a week. A discussion was had regarding Mrs. McNown's additional responsibilities as the Office Administrator and a wage increase. During the discussion, Mrs. McNown stated that she felt she was being penalized for her status as a part-time employee. County Counselor Zoe Newton asked Mrs. McNown if she was alleging any type of wrongful treatment. Mrs. McNown indicated that she was not making any allegations of that sort. Mrs. Newton then asked Mrs. McNown to clarify her statement. Mrs. McNown stated that she felt that if she were a full time employee she would be paid more per hour.

HR Administrator Crystal Wade provided the Blue Cross Blue Shield contract for signature. A discussion was held about the contribution amounts provided by the county. Commissioner Shaw advised Ms. Wade to run an ad for a part-time office employee in the Road & Bridge department with wages of \$10.50 per hour.

Emergency Manager Cody Collier presented a Resolution developed by the fire districts with the help of Counsel that would provide for fines to be imposed if certain criteria were not met. David Deal spoke about the need for property owners to call in and advise when a burn is planned so that departments are not asked to respond when everything is under control unnecessarily straining personnel. After discussion Commissioner Searl moved to adopt Resolution 2018-03. Commissioner Shaw gave the second. Resolution 2018-03 passed 3-0. At that time Commissioner Shaw asked if Treasurer Amy Goode was available to join the meeting. Mrs. Goode joined the discussion and Commissioner Shaw stated that the Board would like Resolution 2018-03 mailed with the tax statements this fall. Mrs. Goode stated that she did not see a problem with that and would look into it further. Clerk Niki Collier asked the Board if additional expenses were incurred by the Treasurer's department what fund would the Board pay it from. The Board decided the commissioners budget would be used if necessary.

Courthouse maintenance Richard Hambleton joined the meeting to discuss the possibility of removing the old radio tower from the front of the courthouse. After further discussion, the Board decided to improve the grounding rods at this time. Commissioner Shaw had rods he would provide.

County Clerk Niki Collier requested an executive session to discuss security concerns regarding the courthouse. Commissioner Shaw moved for an executive session to discuss security for 5 minutes. Commissioner Searl gave the second. The motion passed 3-0 at 11:00 a.m. The Board requested Register of Deeds Laura Beeson join and the executive session was extended for 10 minutes. Deputy Clerk Becky Smilko entered and stated Treasurer Amy Goode was concerned that she should be included into the discussion, and Mrs. Goode joined the executive session. The open meeting resumed at 11:15 a.m.

The Board discussed various ways to provide chemical sales to the public.

Mrs. Goode informed the Commission she would have a total cost for the insert of the Resolution soon.

Commissioner Searl motioned to adjourn the meeting at 11:25 a.m., seconded by Commissioner Shaw, motion passed 3-0.

Goff Searl, First District Commissioner

Rodney Shaw, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Niki Collier, County Clerk