

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

October 15, 2018

Commissioner Rodney Shaw called the regular meeting to order on October 15, 2018, at 8:30 a.m. in the commission room of the Court House. Commissioner Jack Carpenter, Commissioner Goff Searl, Counselor Zoe Newton, Clerk Niki Collier, and Deputy Clerk Becky Smilko were all present. Commissioner Goff Searl opened the meeting with prayer.

Commissioner Searl moved to approve the minutes of October 8, 2018. Commissioner Carpenter gave the second and the motion passed 3-0.

Road & Bridge Superintendent Joel Haden advised the Board that rock has been applied to Road 13 and Marshall, Hwy 99 and Bronco, and Road 24 and Independence shortcut. Mr. Haden stated culverts had been repaired at Road 30 and Gallop, and some trees were removed. Mr. Haden stated that the previously approved crane repairs were not yet completed and still need to be done. Commissioner Carpenter stated the bus sign that was installed south of Niotaze needed to be moved to the east side of the road. An application was submitted for the Commissioners to review regarding the truck driving position. At 8:45 a.m. Commissioner Shaw moved for 10 minutes executive session for non-elect personnel with Mrs. Newton in attendance, Commissioner Searl gave the second and the motion passed 3-0. The regular meeting resumed at 8:50 a.m.

Cindy Powell and Richard Hambleton presented the possibility of a veterans memorial in the courthouse courtyard. Mrs. Powell stated all branches of the service, POW's and MIA's would be represented. Commissioner Shaw stated he thought it would be good for the community. Counselor Newton stated should consider discussing it with the county insurance company and consider who would be responsible for maintenance and flag replacement. Mr. Hambleton stated the existing Mimosa tree may need to come down if it is too close to the chosen location or be trimmed up. Mrs. Powell stated that she would continue to inform the Board as a plan develops. Commissioner Searl suggested visiting with local veterans organization to help get started.

At 9:00 a.m. Commissioner Searl requested a 5 minute recess and Commissioner Shaw stated the regular meeting would resume at 9:05 a.m.

County Clerk Niki Collier presented correspondence from Four County Mental Health regarding a transportation grant application. The Board signed a letter of support stating Chautauqua County was in need of ongoing public transportation. Mrs. Collier informed the Board that the canvass has been scheduled for Tuesday, November 13, 2018, and Mr. Burns completed the 2017 audit last week and would be coming to present his annual report in the near future. Mrs. Collier stated that Mr. Burns suggested eliminating duplicate vendor numbers and that the Clerk's office should maintain all the invoices and vouchers including those from the Road & Bridge Department in order to follow generally accepted accounting principles. Mrs. Collier stated she has discussed this with Joel Haden and Jennifer McNown and at this time Road and Bridge have begun submitting these documents in the same manner as other departments. The consolidation of duplicate vendor numbers has begun as well.

County Counselor Newton requested an executive session to update the Board. Commissioner Shaw moved for a 10 minute executive session for attorney-client privilege. Commissioner Searl gave the second and the motion passed 3-0 at 9:12 a.m. The regular meeting resumed at 9:22 a.m.

Cody Collier joined the meeting and Mrs. Newton stated she would like to revisit the fine section of Resolution 2018-03. Commissioner Searl stated he wanted to make sure Fire District #1 knew this resolution did not apply to the portion of their district that was within Cowley County. Mr. Collier state he would be sure to remind them of that. Commissioner Shaw requested Treasurer Amy Goode join the meeting and asked if they had time to make a change to the notices that would be enclosed and mailed with the tax statements. Mrs. Goode stated she would like all documents ready by November 1, 2018, to ensure there would not be a delay in mailing the tax statements.

County Counselor Newton advised the Board regarding the need to make formal motions and being consistent for best practices especially when dealing with the topics of finances, policy or taking a legal position.

At 9:40 a.m. Commissioner Carpenter moved for 20 minutes executive session for non-elect personnel, Commissioner Searl gave the second and the motion passed 3-0. At 10:00 a.m. Crystal Wade of Human Resources was asked to join. The executive session was extended for 15 minutes and the regular meeting resumed at 10:15 a.m.

Commissioner Searl discussed the letter from the Animal Shelter wherein they stated they would be staying open. Deputy County Clerk Becky Smilko informed the Board that Richard Blankenship left a message with her to inform the Board that Friends of the Chautauqua County Animal Shelter would be operating the Animal Shelter.

Commissioner Carpenter purposed placing the delinquent Solid Waste fees of renters on their taxes of the property owner. Mrs. Newton stated that was no longer allowable by law. Commissioner Searl stated he recalled being told that before from previous Counselors as well. Commissioner Carpenter stated he would address it at the next Solid Waste District meeting to see if there was a way to do it.

Commissioners reviewed and approved expenditures as follows:

Fund	Amount
General Fund	\$ 19,607.19
Law Enforcement/EMS	\$ 12,991.49
Appraiser	\$ 50.00
Election	\$ 146.26
Employee Benefit	\$ 2,385.80
Health	\$ 7,170.80
Noxious Weed	\$ 7.81
Road & Bridge	\$ 33,798.67
Special Bridge	\$ 4,160.00
County 911	\$ 3,321.00
Solid Waste	\$ 5,039.38

Total Expenditures \$ 88,678.40

Commissioner Searl motioned to adjourn the meeting at 10:34 a.m., seconded by Commissioner Shaw, motion passed 3-0.

Goff Searl, First District Commissioner

Rodney Shaw, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Niki Collier, County Clerk