

BOARD OF COUNTY COMMISSIONERS

August 13, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, August 13, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine. Danny Williams gave prayer. Amy Goode, Deputy County Treasurer, joined the meeting as observer.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Crews are patrolling roads, clearing limbs, opening culverts and putting up barricades. Three roads are closed because of issues. Log jams on the Peru shortcut bridge have been cleared. The backhoe was used to repair areas with washouts. US Postal service contacted Haden regarding roads in need of repair. A culvert north of Goode's place needs repaired. Haden talked with Billy Goode regarding the road and will review this area. Searl asked Haden to look at John Juul's request for road review on the hill to the cemetery. Amy Goode provided photos of culverts and roads that need repairs. Dirt packed culverts look to hold better than the gravel pack. Haden explained that it seems to be a hurry up to get roads open and then to the next issue. Crews do not always have the time to get back to each issue before the area is in need of repair again. Commission offered Haden the option to work crews on the weekend so not to fall too far behind on road work.

Lisa Hudson, County Treasurer, joined the meeting as observer. Annie Blankinship, Health Department Administrator, joined the meeting to introduce her candidate, Joleen Edens, to fill the Healthy Start Home Visitor position. Edens was the most qualified to fill her position and Blankinship is seeking commission approval to hire. Training for the position would require some out of town overnight stays and that issue has been addressed. Edens is aware the position is part time without benefits. All aspects of the position were discussed with commissioners. Commission approved employment. Blankinship indicates a start date of August 22, 2013.

Commissioners discussed Health Benefits for full time employees versus part time employees. There will be an increase in costs to the county if everything remains the same. Crystal Wade, Human Resources Manager, joined the meeting to provide commissioners with 2014 state health care contract obligations. Compliance with the state contract is what is in the best interest of the county. Commissioners discussed a variety of options. Commissioners wish to research options discussed and continue review at the next meeting.

Jonathan Cude, Sedan Floral, joined the meeting to provide commissioners with more information regarding options the county could offer for new construction in Sedan.

Jeremy Hendren, Deputy Appraiser, joined the meeting to introduce Shane Chrisman as his successful applicant for the Field Appraiser position. Commission discussed the position with Chrisman. Hendren wants to offer the position with 90 days probation at \$10.00 per hour with review after probation. A health assessment will need to be completed through the Health Department. Chrisman will work 35 hours per week with full benefits.

Linda Kline, Solid Waste Department Head, joined the meeting to discuss department business. Kline provided commissioners with a department report. Kline indicates they are saving for a new truck. Kline stated she will need to replace her computer in the near future and the cost will be minimal.

Crystal Wade, Human Resources Manager, rejoined the meeting to discuss the employee handbook. Justin Ferrell with KCAMP has been reviewing the employee handbook. Ferrell indicates the longevity issue will remain the commissioner's responsibility. Commissioners will leave longevity as is for now. KCAMP will offer recommendations and official opinions regarding liability. There will be an opinion regarding riders in county owned vehicles. Class options were discussed and classes need to be scheduled. Wade will bring that information back to the meeting next week. Random drug testing for all departments who drive county vehicles is an area that KCAMP needs to review and give their opinion.

The county received an application for unemployment benefits and there was discussion on policy and procedures regarding this issue.

Goff Searl made a motion to approve the minutes of August 6, 2013 with one correction. Jack Carpenter seconded the motion. Motion carried 2-0.

The Emergency Management Services (EMS) agreement was presented for signature. Goff Searl made the motion to sign the contract with EMS. Danny seconded the motion. Motion carried 3-0.

Goff Searl made a motion to pay \$100.00 to Cedar Vale Labor Day celebration for advertising in the sponsorship book. Danny Williams seconded the motion. Motion carried 3-0.

Danny Williams made a motion to accept the Chautauqua County Staffing Table as presented. Goff Searl seconded the motion. Motion carried 3-0.

Larry King, County Counselor, requested commissioner's opinion on placing the Tax Sale information in both papers. Commissioners requested that both the Cedar Vale Lookout and the Prairie Star run the information on the Tax Sale.

Commissioners approve the use of social media (Facebook) for information regarding the county. County Treasurer, Lisa Hudson, and County Clerk, Janice A. Fine, will administer the page. Only relevant information will be applied to the page.

Commissioners reviewed and approved the Warrants Payable mid-month expenditures as follows:

<u>Fund</u>	<u>Totals</u>
General Fund	9,245.21
Health	720.88
Noxious Weed	149.77
Road and Bridge	13,959.45
Special Bridge	426.43
County 911	745.06
Unreimbursed Medical	285.81
Solid Waste	6,517.73
Treasurer Auto	294.29
Total All Funds	32,344.63

Danny Williams made a motion to adjourn the meeting at 11:46 a.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk