

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

March 18, 2019

Chairman Rodney Shaw called the regular meeting to order and opened with prayer on March 18, 2019, at 8:30 a.m. in the commission room of the Court House. Commissioner Jack Carpenter, Commissioner Parker Massey, Deputy Clerk Becky Smilko, and County Counselor Zoe Newton were all present.

Commissioner Carpenter moved to approve the minutes of March 11, 2019. Commissioner Massey gave the second and the motion passed 3-0.

Road & Bridge Superintendent Joel Haden stated road material had been applied to Rd 8 north of 166 Highway, Rd 22 north of Independence Rd, the scarifier was used at Rd 22 and Grafton and trees were cleared at Rd 5 and Dalton. Commissioner Carpenter stated Rd 32 was in need of attention. Mr. Haden reported that the annual inspection of fire extinguishers has been completed and that the training on trenching was scheduled for March 19, 2019. Mr. Haden informed the Board that O'Malley's did not have the 100 horsepower tractor available as provided in the approved bid and one would not be available until November. He stated that there was an 85 horsepower with a loader available but felt as though new bids would need to be obtained if the Commissioner's wanted to consider a different model. A sales associate with O'Malley's joined the meeting by phone and confirmed it would be November before a tractor as quoted in the bid would be available, however, there was a smaller one ready that was equipped with a loader package.

John Riggins with Kirkham Michael joined the meeting to discuss the High Risk Rural Roads grant funding award letter and documents. Mr. Riggins stated that funding is covered at 100% for signing, pavement marking and rumble strips, however, some of the cost would require the county to pay up front and be reimbursement from KDOT. Mr. Riggins explained that when Kirkham Michael submits an invoice they also submit the reimbursement form on behalf of the county. The Commissioner's signed the project programming request.

A sales associate with Prairieland John Deere joined the meeting by phone and stated there were 5100E tractors available and he would need to check his inventory before giving more details.

Cindy Weaver Clerk of the District Court joined the meeting and discussed the purposed security improvements. Commissioner Massey asked if District Court had funds to pay for this improvement. Mrs. Weaver stated at the end of 2018 District Court put \$8,500.00 in equipment reserve funds and gave \$5,000.00 back to the general fund and that with two possible jury trials this year it was difficult to project how much that would cost. Commissioner Carpenter moved that the Commissioners pay for improvement from the building fund and that at the end of the year District Court reimburse them for the expense. Commissioner Massey gave the second and the motion carried 3-0.

HR Administrator Crystal Wade joined the meeting and presented travel request for approval and gave an update on the employee benefits fund.

County Counselor Zoe Newton updated the Board regarding bids for the legal database and stated that West Law appears to be very cost effective. Mrs. Newton stated there is no action needed at this time since her current contract is not scheduled to expire until June.

At 9:47 a.m. Commissioner Shaw moved for a 15-minute executive session for attorney-client privilege. Commissioner Massey gave the second and the motion carried 3-0. The executive session was extended twice and the regular meeting resumed at 10:23 a.m.

Commissioner Massey requested a memo to be sent to all departments, directing all contracts to be sent to Mrs. Newton for review prior to being presented to the Board for signatures.

Commissioner Shaw urged that a decision needed to be made regarding the Noxious Weed Department. Commissioner Carpenter asked if they were interested in hiring someone to fill the position and Commissioner Massey and Commissioner Shaw stated they were not interested in that. It was agreed that chemical would be sold from the Road and Bridge office and picked up at the County shop and current employees would be utilized to spray. Mrs. Smilko asked for direction regarding the noxious weed phone line and website. The Board directed Mrs. Smilko to cancel the phone line and update the website to reflect the Road and Bridge phone number.

At 10:44 a.m. Commissioner Shaw moved for a recess to allow the Board to complete an inventory of chemicals on hand. The regular meeting resumed at 11:32 a.m.

Commissioner Carpenter moved to adjourn the meeting at 11:33 a.m., seconded by Commissioner Shaw, motion passed 3-0.

/s/ Parker Massey

Parker Massey, First District Commissioner

/s/ Rodney Shaw

Rodney Shaw, Chairman, Second District Commissioner

/s/ Jack Carpenter

Jack Carpenter, Third District Commissioner

ATTEST:

/s/ Niki Collier

Niki Collier, County Clerk