

# **CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS**

**June 3, 2019**

Chairman Rodney Shaw called the regular meeting to order and opened with prayer on June 3, 2019, at 8:30 a.m. in the commission room of the Court House. Commissioner Jack Carpenter, Commissioner Parker Massey, Clerk Niki Collier, and County Counselor Zoe Newton were all present.

Commissioner Carpenter moved to approve the minutes of May 31, 2019. Commissioner Massey gave the second and the motion passed 3-0.

Road & Bridge Superintendent Joel Haden reported that crews continue to repair and replace culverts and repair roads damaged by the heavy rains. Construction of the bridge at Chautauqua is planned for this week as well. Mowing has started with the bush hog and Commissioner Shaw requested that a screen be added to the rear glass to protect the driver.

At 8:45 a.m. Commissioner Shaw moved for a thirty-minute executive session to maintain the privacy of non-elected personnel. Commissioner Carpenter gave the second and the motion passed 3-0. The regular meeting resumed at 9:08 a.m.

Richard Hambleton provided the Board with a bid for replacing the 3<sup>rd</sup> floor roof top air conditioner unit and adding a ductless unit for a third-floor office that currently does not have an air conditioner. After discussion and considering the age of the units, the bid was approved. Mr. Hambleton further presented a bid for tree trimming to remove low hanging limbs around the courtyard. The Board stated they would view the grounds before a decision is made.

County Clerk Niki Collier provided the Board with the USD 286 bond election invoice for review. Mrs. Collier stated she tried to reduce cost as best as she could to save the school money, such as researching statue and finding that consolidating one voting location for a special election was permissible.

Commissioner Shaw asked about the charge for county employees, Mrs. Collier advised that information was provided by HR and reflects the hourly cost to the county including benefits, and it is the same cost for any open records request that requires research by the Clerk's office.

County Counselor Zoe Newton stated the District Courts contractor has submitted insurance information to KCAMP and she would provide an update for approval after it is reviewed. Mrs. Newton stated that she would like to email the Chief Judge of the 14<sup>th</sup> Judicial District and others regarding a recent discussion about payment of witness fees.

Commissioner Shaw recessed the meeting for 15 minutes to allow observation of the courtyard regarding the bid received for tree limbs.

HR Administrator Crystal Wade presented travel requested for approval.

Commissioner Massey suggested that Mr. Hambleton get assistance from the Road & Bridge department in order to trim the trees. Commissioner Shaw stated it could be arranged when it is too muddy for road work and Commissioner Carpenter stated he agreed.

Commissioners reviewed applications for a seasonal part-time position and held a phone interview. Ms. Wade was informed there was a new seasonal employee.

Commissioner Shaw moved to adjourn and Commissioner Massey gave the second, and the motion was rescinded for additional business.

The Board requested that Jennifer McNown provide the annual Noxious Weed plan that she was asked to transcribe for them. The Board reviewed and signed the plan.

Commissioner Shaw moved to adjourn the meeting at 10:20 a.m., seconded by Commissioner Massey, motion passed 3-0.

/s/Parker Massey

Parker Massey, First District Commissioner

/s/Rodney Shaw

Rodney Shaw, Chairman, Second District Commissioner

/s/Jack Carpenter

Jack Carpenter, Third District Commissioner

ATTEST:

/s/Niki Collier

Niki Collier, County Clerk