

BOARD OF COUNTY COMMISSIONERS

September 30, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Monday, September 30, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. A drive way was fixed on Dalton Rd. Rock has been hauled to the following: Rd. 4 north of 166, Rd. 14 and Marshall, Highway 99 and Quivera (they started at the highway), Highway 99 and Eagle. Work begins today at 4 corners. Commission asked that rock be hauled to Dalton and Rd. 29 going down the hill. A culvert was installed on Rd. 11 and Junction. Haden questioned the commission statement from the last meeting regarding the possibility of going from a four day work week to a five day work week. Haden explained his crews need to continue the four day work weeks during spring, summer and early fall. Goff Searl voiced his reasoning for going to a five day work week all year. There was a question regarding employees leaving the shop early. Haden lets crews work staggered shifts to accommodate the work. Haden would change this process if the commission requests. Crews take lunch when the job allows and at times work through lunch because of the workload. Commissioners offered thanks as the roads appear in good shape.

Helen Matthews, Deputy County Clerk, joined the meeting to discuss the KCAMP questionnaire we received. Every year they send a schedule for equipment for each department to verify and add as necessary so they can calculate the costs for property insurance. Matthews has made edits and additions as necessary. Matthews is requesting their signature on the document for submission to KCAMP. Commissioners reviewed the document with Matthews before signing. Matthews contacted KCAMP for clarification on the Fire Board question.

Lisa Hudson, Treasurer, joined the meeting as observer.

County Clerk Janice A. Fine brought information to commissioners regarding: the District meeting that is scheduled for October 17, 2013, dual voter registration, Crystal Wade's scholarship award to attend the KAC Annual meeting in Wichita in October.

Commissioners asked Lisa Hudson, Treasurer, regarding attendance to commission meetings. Hudson explained there would be regular attendance of commission meetings from her office.

Annie Blankinship, Health Department Administrator, joined the meeting to let commissioners know that a homemaker employee has resigned. Blankinship is asking to advertise and hire for the vacant position. The position is part time without benefits. Commission approved. Blankinship reminded commissioners to attend Eva Bever's retirement party from 2:00 – 4:00 p.m. today.

The commissioners created a letter of thanks to Eva Bever for her 26 plus years of exemplary service to the citizens of Chautauqua County and her unconditional support to

her department. Ms. Bever dedicated her time and energy to developing and applying for grants, oversight of the WIC program, school immunizations and many other programs and tasks to ensure the success of the Health Department. We will miss Eva.

Linda Kline, Solid Waste Department Head, joined the meeting to schedule the public hearing on delinquent solid waste fees. October 22, 2013 has been scheduled at 10:00 a.m. here in the commission meeting room. Delinquent solid waste fees will be attached as specials to property taxes if they are not paid prior to the hearing.

Danny Williams made a motion to accept the minutes of September 24, 2013. Goff Searl seconded the motion. Motion carried 3-0.

Commission asked County Counselor, Larry King, for information regarding the tax abatement program as presented by Jeremy McCully, Appraiser. All taxing units would have a say in this matter during the public meeting once we get to that point in the process. King requests to speak with Jeremy Hendren, Deputy Appraiser, regarding the tax abatement process. Jeremy Hendren, Deputy Appraiser, joined the meeting. Commissioner Williams asked Hendren to work with King to get the tax abatement process started. King asked that Department of Commerce might have sample forms we can adjust to meet our needs. Administration of this program was discussed. King asked Hendren his opinion regarding a drawing he produced.

Projected Tax Sale date will be November 16, 2013.

County Counselor, Larry King, brought information regarding specials attached to personal property. King will be contacting the City of Cedar Vale and Jack Zimmerman for a discussion on the property at 401 Cedar.

Goff Searl made a motion to go into executive session with County Counselor, Larry King for 30 minutes to discuss non-elected personnel at 10:37 a.m. Danny Williams seconded the motion. Motion carried 3-0. Jack called the regular meeting back into session at 10:57 a.m. No action was taken as a result of the executive session.

Meeting is recessed for 10 minutes at 10:57 a.m.

Jack Carpenter, Chairman, called the regular meeting into session at 11:06 a.m.

Jack Carpenter requested an executive session with County Counselor, Larry King and Crystal Wade, Human Resources Manager, to discuss non-elected personnel. Goff Searl seconded the motion. Motion carried 3-0. Chairman Jack Carpenter called the regular meeting back into session at 11:30 a.m. No action taken as a result of the executive session.

Danny Williams made a motion to go into executive session for 10 minutes to discuss non-elected personnel with County Counselor and Human Resources Manager at 11:30 a.m. Goff Searl seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back into session at 11:40 a.m. No action was taken as a result of the executive session.

Jeremy Hendren, Deputy Appraiser, joined the meeting to provide information regarding the tax abatement program. Hendren brought sample policies from Cowley County. Commission requests to review documentation and review at the next meeting.

Commissioners reviewed and approved the Warrants Payable and Payroll expenses for end of month expenditures as follows:

<u>Fund Number</u>	<u>Totals</u>
General Fund	\$73,014.55
Appraiser	\$9,423.67
Employee Benefit	\$86,829.23
Health	\$27,720.21
Noxious Weed	\$2,342.22
Road and Bridge	\$39,872.66
Juvenile Detention	\$225.00
Unreimbursed Medical	\$39.85
Solid Waste	\$12,084.00
Treasurer Auto	\$462.17
R of D Tech Fund	\$762.59
Total All Funds	\$252,776.15

Danny Williams made a motion to adjourn at 11:46 a.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk