

BOARD OF COUNTY COMMISSIONERS

November 5, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, November 5, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Crews have been hauling rock to the following locations: Rd. 31 and Union west, Lariat and Independence Rd between Lariat and Rd. 29, Lariat and Rd. 22 on the curves, Rd. 27 and N. County Line will be worked soon. Haden received a call regarding a terrace issue on Rd. 26. Crews are out on the roads checking low water crossings and trees in need of removal. There are some road signs that need to be set up straight. Haden is working the culvert issue discussed at the last meeting.

Goff Searl called for an executive session for 20 minutes with Joel Haden to discuss non-elected personnel at 8:40 a.m. Danny Williams seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back into session at 9:00 a.m. No action was taken as a result of the executive session.

Annie Blankinship, Health Dept. Administrator joined the meeting to discuss applicants for the Homemaker position. Blankinship interviewed all applicants. The Homemaker position is part time and average work schedule would be two or three days per week and daily hours would depend on the workflow demand. The hourly wage is \$10.00 per hour.

Danny Williams called for an executive session at 9:10 a.m. to interview applicants for one hour. Commission asked Blankinship to remain. Goff Searl seconded the motion. Motion carried 3-0.

Jack Carpenter called the regular meeting into session at 10:10 a.m. Goff Searl called for an executive session to discuss non-elected personnel requesting County Counselor Larry King to be present for 10 minutes. Danny Williams seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back into session at 10:20 a.m. The action as a result of the executive session was to offer the Homemaker position to Karen Zimmerman.

Goff Searl made a motion to accept the minutes of October 31, 2013. Danny Williams seconded the motion. Motion carried 3-0.

Jonathan Cude joined the meeting to request an update on the commissions plan to accommodate the tax abatement program for Sedan Floral. Commissioners wish to speak with the Kansas Dept. of Commerce to clarify issues before completing their resolution.

Amy Goode, Deputy Treasurer, joined the meeting as observer.

There's a need to put this information on the Economic Development web page. This tax abatement program will be for all commercial entities who expand their business and hire additional employees. Commission provided Cude with a draft of the resolution to begin this process for his review and input. Chautauqua County should be ready to move forward on this program by December 1, 2013.

Crystal Wade, Human Resources Manager, joined the meeting to let commissioners know of learning's from her attendance of the KAC conference in Wichita, Ks. Topics included: Social Media policy, employee evaluation process, partnering with other counties in our district could be beneficial to Chautauqua County, and leadership and succession planning. There was discussion regarding including Cowley County with the Rolling Prairie Extension District and how that had been explored a few years back. Wade suggested that Chautauqua County join KAC. At commissioners request Wade will invite KAC representation to talk with commissioners regarding the benefit of being a member.

There was discussion regarding employee knowledge when a crisis presents itself during business hours. Wade was requested to contact Matt Hartley, Emergency Management, to discuss this issue.

Danny Williams made a motion to adjourn at 11:26 a.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk