

# **BOARD OF COUNTY COMMISSIONERS**

November 12, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, November 12, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Crews are hauling rock to the following locations: Kansas between Rd. 1 and Rd. 2, Union and Rd. 31, Union and Rd. 27, Rd. 18 North of Highway 99, Independence shortcut, Indian and Rd. 25, Gallop and Rd. 28, Gallop and Rd. 27.

Brush has been cut on the north side of Elgin. The underneath of a bridge was cleared on Rd. 18 and Highway 99 and at Dalton and Rd. 30. A ditch was cleared just east of Niotaze.

KDOT informed Haden that the let date for bridge D.2-5.0, Ranch Road and Rd. 4, will be October of 2015.

Commissioners asked Haden to look into building panels with chain link for the trash dumpsters, on three sides, located near the animal shelter. They requested he buy local if items are needing to be purchased. Haden has tin panels that could be used in place of chain link. Commissioners requested Haden review and come up with a solution.

The culvert bids were provided to commissioners from three businesses: Welborn Sales, Metal Culverts Inc. and J & J Drainage Products. Garry Montre with Welborn Sales joined the meeting to discuss his bid on culverts. Welborn's pipe is made in Kansas and he feels that's important. Montre recommended commissioners select the lowest and best bid.

Lisa Hudson, Treasurer, joined the meeting as observer.

Danny Williams made a motion to accept the culvert bid from Welborn Sales in the amount of \$23,592.24. Goff Searl seconded the motion. Motion carried 3-0.

Commissioners Searl and Williams attended a breakfast meeting with Governor Brownback on Friday, November 8, 2013 at the Green Door Cafe.

Matt Hartley, Emergency Management Director, Annie Blankinship, Health Department Administrator, Jeanie Beason, Health Dept. RN and Jim Bell, Belknap Fire Dept. joined the meeting to provide information to commissioners regarding the Local Emergency Planning Committee (LEPC) Bylaws and membership. The By-laws need to be adopted by commissioners after their review. Membership is appointed by commissioners. Danny Williams made a motion to approve the by-laws as presented for the LEPC. Goff Searl seconded the motion. Motion carried 3-0. Chairman Carpenter signed the by-laws document.

Jim Bell offered that the Hazardous Mitigation Plan is a misunderstood plan. Hartley will ask the state to send an individual for a public meeting regarding the Hazardous Mitigation Plan to answer questions and concerns for citizens. The City of Cedar Vale and USD 285 and USD 286 have all adopted the Hazardous Mitigation Plan. This plan must be renewed every five years. Several grant programs cannot be utilized if this plan is not in place.

Hartley talked with commissioners regarding emergency drills for the courthouse. Fire Marshall and Rodger Green need to develop the drills for emergency fire and tornado events. Nick Reed, Undersheriff, would be the person to contact for other emergencies. Homeland Security has videos that could be used for training purposes as well.

Sue Kill, Chamber President, brought a letter of support for the tax abatement program. Kill attended the Economic Forum in Cowley County and found out that Cowley is having difficulty hiring people to work in local businesses and commented that Jonathan Cude stated they have the same issue.

Crystal Wade, Human Resources Manager, joined the meeting to advise commissioners that she has worked with KCAMP to schedule the classes the commission requested. Commission requested the class be scheduled on Tuesday, January 7, 2014 for all employees. Topics are Bullying in the workplace, Violence in the Workplace etc.

Wade requested approval from commissioners to send a memo to all employees requiring timesheets be turned in early for the current pay period. Commissioners approved.

Goff Searl made a motion to accept the minutes for November 5, 2013. Danny Williams seconded. Motion carried 3-0.

Brooke Pray and Jason Plecker, Heartland Internet LLC, joined the meeting to complete the contract wording for the tower. Danny Williams made a motion to enter into an agreement for a month to month contract for exclusive tower usage for Heartland Internet, LLC. Effective date is November 1, 2013. Goff Searl seconded the motion. Motion carried 3-0.

Commissioners reviewed and approved the Warrants Payable mid-month expenditures as follows:

<u>Fund</u>	<u>Totals</u>
General Fund	6,312.83
Equipment Reserve (Damage)	5,413.64
Appraiser	506.31
Health	583.40
Noxious Weed	12.30
Road and Bridge	8,763.61
Special Law Enforcement	392.22

County 911	703.00
Solid Waste	5,651.07
Treasurer's Auto	<u>57.26</u>
Total All Funds	28,395.64

Jeremy Hendren, Deputy Appraiser, joined the meeting to provide maps of property included in the tax sale scheduled for November 16, 2013. Commissioners reviewed all parcels on the maps.

Goff Searl made a motion to adjourn at 10:45 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

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Goff Searl, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk