

# **BOARD OF COUNTY COMMISSIONERS**

November 27, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Wednesday, November 27, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine.

Amy Goode, Deputy Treasurer, joined the meeting to discuss the next tax sale process. Goode provided an updated list of all property that is eligible for the next tax sale. Goode advised commissioners that other counties make a resolution that all taxes, including current year taxes, must be paid to remove the property from the tax list. Searl ask if a letter needs to be sent to every delinquent tax landowner regarding the tax payment change before a resolution is created. Commissioners asked Larry King, County Counselor, to research the possibility and bring back the information. There was discussion regarding qualifying properties on the list.

Goode advised commissioners that Lisa Hudson's mother is hospitalized in Wichita.

Chairman Jack Carpenter discussed an issue with property purchased from the last tax sale that appears to be land locked. The question is if the alley is still open. The new owner needs to contact the City of Elgin to verify it remains open. It would be a good guess that the alley has not been vacated by the city. Nothing can happen until the court certifies the sale which should happen prior to the first of the year.

Linda Kline, Solid Waste Department Head, joined the meeting to provide commissioners with the department monthly report. Department business was discussed.

Danny Williams made a motion to approve the minutes for November 19, 2013. Goff Searl seconded the motion. Motion carried 3-0.

Janice Fine, County Clerk, advised commissioners that there was an issue with tax statements. Property that changed hands between June 2013 and October 10, 2013 was not modified in the system with new owner's names. Fine has created change orders to correct the issue and will mail new tax statements to the new owners by December 2, 2013.

Commissioners reviewed an unemployment request received on an employee who is still active in our system on an as needed basis. Larry King, County Counselor, created a response for Chairman Carpenter to sign.

Crystal Wade, Human Resources Manager, joined the meeting to let commissioners know that the State Health Plan had an issue when they imported 2014 enrollment from the portal. The system has automatically deleted some folks and if an employee receives a letter from their health provider they need to open it immediately. If the letter states your insurance has been dropped the employee needs to bring it to her attention immediately and she can take the steps necessary to get the employee reinstated.

Commissioners began their work session to put together the tax abatement program for Chautauqua County at 10:00 a.m. Jonathan Cude with Sedan Floral joined the meeting. Program language was reviewed by all, edits were discussed and approved, a new program guideline draft will be emailed to all entities at the meeting for final review. If acceptable, commissioners could approve the resolution on December 3, 2013.

Commissioners reviewed and approved the Warrants Payable and Payroll expenses for end of month expenditures as follows:

<u>Fund Number</u>	<u>Totals</u>
General Fund	\$80,567.52
Equipment Reserve	\$390.00
Ambulance District #1	\$3,492.50
Ambulance District #2	\$11,295.83
Appraiser	\$9,558.79
Election	\$1,877.47
Employee Benefit	\$88,245.88
Fair Association	\$10,000.00
Health	\$25,055.53
Noxious Weed	\$2,510.65
Road and Bridge	\$43,524.28
Juvenile Detention	\$1,328.00
County 911	\$42.06
Unreimbursed Medical	\$795.07
Solid Waste	\$11,987.94
Treasurer Auto	\$3,147.57
<u>R of D Tech Fund</u>	<u>\$634.40</u>
Total All Funds	\$294,453.49

Danny Williams made a motion to adjourn at 11:25 a.m. Goff Searl seconded the motion. Motion carried 3-0.

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Goff Searl, First District Commissioner

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Danny D. Williams, Second District Commissioner

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Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk