

BOARD OF COUNTY COMMISSIONERS

December 24, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, December 24, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King and County Clerk Janice A. Fine.

Mr. Ken Shull joined the meeting to provide a bid to erect a breezeway for the Health Department's north door in the amount of \$3560.00. Commissioners asked that materials be ordered and received this year to encumber the funds. Goff Searl made a motion to accept the bid from Mr. Shull. Danny Williams seconded the motion. Motion carried 3-0.

Danny Williams made a motion to go into executive session to include Joel Haden, Road & Bridge Supervisor, to discuss non-elected personnel for 10 minutes at 8:40 a.m. Goff Searl seconded the motion. Motion carried 3-0. Jack Carpenter called the regular meeting back in session at 8:50 a.m. No action was taken.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Crews have been hauling rock to the following: Independence shortcut, Indian and Rd. 30, Kansas and Rd. 31, Rd. 10 and Gallop. Graders have been out on the roads. Potholes were patched at the Four Corners area, at Greenwood cemetery, and at the exit on Rd. 22 and Independence Rd. Chips were put on the Independence shortcut.

Sheriff Perry Russell joined the meeting at commission request to discuss providing security for the pipeline company going through Chautauqua County. Sheriff has talked with KCAMP regarding security issues with the pipeline company. This pipeline security company carries the sheriff's officers on their liability policy and per Larry King, County Counselor, must have an indemnity clause which releases Chautauqua County of any liability. Sheriff has billed this company \$1600.00 which is revenue brought back into Chautauqua County for services provided. All other counties have provided security services for this company without concern. King requests to review that liability contract to ensure the county will not be held responsible. If everything is in order, King will provide KCAMP with this information so our premium is not increased for this service.

Danny Williams made a motion to accept the minutes of December 17, 2013. Goff Searl seconded the motion. Motion carried 3-0.

Crystal Wade, Human Resources Manager, joined the meeting to discuss KWORCC materials she has received. Road and Bridge completed a safety class for forklift usage and certificates were provided. KWORCC statement was received and it was expected to include a 15% increase but the actual is only 13% increase. We received a letter from KCAMP outlining necessary changes for county offices.

Janice Fine, County Clerk, brought the CMB license for approval for Peru Truck Stop. Danny Williams made a motion to approve the CMB license. Goff Searl seconded the motion. Motion carried 3-0.

Lisa Hudson, Treasurer, joined the meeting. Janice Fine, County Clerk, informed the commissioners that she will be out of the office the last week of December as her husband is having surgery. Fine asked that they approve moving funds from the Election budget to the Equipment Reserve fund. Deputy Clerk, Helen Matthews, will bring the exact dollar amount to be moved to the meeting on December 31, 2013. Fine stated she was proud to be a part of county government and especially proud that she has saved the citizens of Chautauqua County \$71,126.38 during her first year of service. Fine is also proud of many county departments who have been frugal with county budgets this year. Fine asked approval to make the first No-fund warrant payment with 2013 funds after the end-of-month revenue report is created. Commission approves this payment. If we can continue this path Fine is hopeful that two payments can be made in 2014 to the No-fund warrant loan.

Lisa Hudson, Treasurer, discussed receiving at least half of the taxes that have been levied. Her office staff was very busy last week.

Goff Searl made a motion to adjourn at 9:53 a.m. Danny Williams seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk