

BOARD OF COUNTY COMMISSIONERS

December 31, 2013

Chairman Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, December 31, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioner Goff Searl was present as was County Counselor Larry King and Deputy County Clerk Helen Matthews. Williams joined at 8:34.

Jim Duncan, Noxious Weed Director, asked \$7,000 be transferred from the noxious weed fund to the equipment reserve fund. Searl moved, and Williams seconded. Motion carried.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Cook, Flat & Strobel, now known as CFS Engineers, has completed the bi-annual bridge inspection and made their report available. Gravel has been hauled to Rd 23 & Cowboy. The culvert issue at Bronco & Rd30 has been addressed. Crews have removed trees on Rd 22 and Bronco. Kansas Corporation Commission is addressing an old well-casing issue at Rd 26 & the Independence Rd.

Haden asked approval for \$133,800 to be transferred from Rd & bridge to the special machinery fund (#141). Commissioners then discussed paying for the 140 H grader (\$58,859.92 pay-off) and the 140M (\$146,488.36 pay-off) out of this fund. Williams moved, and Searl seconded the motion. Motion carried 3-0.

Haden then addressed the Special Bridge fund and asked that \$30,000 be transferred to Special Rock fund. Williams moved to transfer \$30,000 from special bridge to special rock. Searl seconded and motion carried 3-0.

Searl asked if guard rails could be installed on several curves and a bridge south of Bernard Lemert property. On Rd 5 north of Searl house, Commissioner Searl asked that hill grading be corrected. Dirt had been brought up in last grading and covered the 2" gravel bed.

Williams moved to accept minutes as presented. Searl seconded and motion carried 3-0.

Robert Rinck, Clerk of Little Caney Township, joined meeting. Rinck wanted to notify Commissioners that at their fourth quarterly meeting held on December 30, 2013 they recommended that Brandon Thompson, an accountant who lives in the township, had been recommended to replace Betty Smith, the elected treasurer, who resigned due to health issues. Searl moved and Williams seconded to appoint Thompson as Little Caney Township Treas. for Smith's unexpired term. Motion carried 3-0.

Matthews requested that Commissioners approve transfer of \$10,000 from Elections to equipment reserve. Searl moved and Williams seconded that \$10,000 be transferred from elections to equipment reserve. Motion carried 3-0.

Williams moved to approve Country Club CMB license, Searl seconded, motion carried 3-0.

Change orders were presented and signed.

Crystal Wade, HR manager, joined the meeting. Wade asked if Commissioners had any changes or corrections to the letter presented last week from KCAMP concerning our Employee

Handbook. They had none. Commissioners will send a letter to elected officials and department heads with the opinion letter from KCAMP attached.

Cathy Rinck asked for clarification on the Christmas Eve holiday pay for her part-time clerk.

Commissioners reviewed and approved the Warrants Payable and Payroll expenses for end of month expenditures as follows:

<u>Fund Number</u>	<u>Totals</u>
General Fund	\$99,300.07
Appraiser	\$12,641.67
Employee Benefit	\$85,745.03
Health	\$21,997.44
Noxious Weed	\$3,237.83
Road and Bridge	\$70,854.43
Special Bridge	\$30,742.24
Solid Waste	\$12,325.43
Treasurer Auto	\$3,688.12
R of D Tech Fund	\$578.76
Total All Funds	\$341,111.02

Williams left meeting at 9:45.

Laura Beeson joined meeting. Beeson requested the Register of Deeds office close at 12:00 (Noon) since banks were closing at noon and she could not accept money for recordings after that time. Commission consensus was that if the elected official / department head felt their office could close early on New Year's eve and not have a negative impact on county business then Commissioners had no problem with that department closing. No holiday pay will be paid for the ½ day. Personal or vacation pay may be used by the employee if desired.

Searl made a motion to adjourn at 10:04 a.m. Carpenter seconded the motion. Motion carried 2-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Chairman, Third District Commissioner

ATTEST:

Helen Matthews, Deputy County Clerk