

BOARD OF COUNTY COMMISSIONERS

January 31, 2014

Chairman Danny Williams called the meeting of the Chautauqua County Board of Commissioners to order on Friday, January 31, 2014 at 8:30a.m. in the commission room of the courthouse. Commissioners Goff Searl and Jack Carpenter were present as was County Counselor Larry King and County Clerk Janice A. Fine.

Minute approval: Jack Carpenter made a motion to approve the minutes as presented for January 21, 2014. Goff Searl seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor, provided the commission with his weekly report. Commission advised Haden that there was an issue at Bronco Rd. and Rd. 31 regarding the agreement with Enbridge. Article 6, states they will control the dust on the road and commission requests Haden to talk with them to honor the agreement. Rock has been hauled to the following locations: south of Hewins, Niotaze area will be addressed today, Rd. 16 south of Gallop, north of Wauneta on Junction Rd. Crews are removing downed trees. The chipper is being prepared to be used.

Danny Williams made a motion to go into executive session to discuss non-elected personnel for 10 minutes at 8:40 a.m. Commission requests Joel Haden and County Counselor, Larry King to be present. Goff Searl seconded the motion. Motion carried 3-0. Commission requested Crystal Wade, HR Manager, to join the executive session at 8:45 a.m.

Danny Williams called the regular meeting back in session at 8:50 a.m.

Danny Williams made a motion to go back into executive session at 8:50 a.m. for 15 minutes to discuss non-elected personnel. Haden, King and Wade will remain. Goff Searl seconded the motion. Motion carried 3-0. Wade was requested to acquire some information from her desk and seeing her visibly shaken, Janice Fine, County Clerk, joined the executive session to defend her employee and verify the information for the issue being discussed.

Danny Williams called the regular meeting back in session at 9:05 a.m. No action was taken.

Commission requested Haden to review specific roads.

Lisa Hudson, Treasurer, joined the meeting as observer.

Sheriff Perry Russell and Larry Robinette joined the meeting to discuss replacing the 911 recorder system. They are currently borrowing a unit and will begin to pay rent on that system if they do not purchase a new system. This purchase was budgeted for 2014 using funds from the 911 budget. A maintenance agreement

will be signed for five years but will require approval every year of those five years. All maintenance will be paid with 911 funds.

Goff Searl made a motion to approve the purchase of a new 911 recorder system and for the annual maintenance of that equipment using 911 funds and authorized the chair to sign the document. Jack Carpenter seconded the motion. Motion carried 3-0.

Sheriff identified the need to replace two vehicles, the Crown Victoria and the pickup that Barry Speer is currently driving. The pick-up will be sold. Sheriff is in the process of shopping and will bring a defined plan to Commissioners.

Jack Carpenter made a motion to approve the CMB license for Bucks BBQ. Goff Searl seconded the motion. Motion carried 3-0.

Sue Kill joined the meeting to thank Commissioners for the Tax Abatement program for Chautauqua County. Kill advised Commissioners that through another group of citizens tax credits were sold and funds are available to help with business expansion and new business.

Human Resources Manager, Crystal Wade, joined the meeting to update Commissioners regarding HR issues. Wade provided the listing of open claims with KWORCC. Wade advised Commissioners that the Cell Phone Use Agreement has been revised and an updated copy was provided to Commissioners for their approval. Goff Searl made a motion to accept the revised cell phone policy as presented. Jack Carpenter seconded the motion. Motion carried 3-0. Wade advised commissioners that a survey was provided to all employees after the KCAMP workshop. Wade is receiving suggested training topics. There was discussion regarding the plan to review health care options with other insurance companies.

Lisa Hudson, Treasurer, requested clarification regarding Elected Officials salary based on the opinion given and approved from January 21, 2014 Commission meeting. There was discussion regarding how elected officials salary was established. Hudson asked if her salary could be in line with the County Clerk's salary. Hudson was told she can modify her salary as she feels appropriate.

JD Rector joined the meeting to discuss the RC&D program. He attended a meeting in July 2013 and addressed a budget request with Commissioners and found out last week that Chautauqua County elected to pull out. Projects over the years have benefited Chautauqua County. The state does not fund RC&D and no federal funds exist. Rector suggests that a Commissioner address the soil conservation board so they can pull out also if that is the decision. Past year dues were not paid as well which might be forgiven if they choose to remain. Commissioners thanked Rector for all his support of community in many different capacities. RC&D helps communities to help themselves stated Rector. Commissioners will discuss membership and get back to him with their decision. Goff Searl made a motion to pay RC&D dues of \$750.00. No second was made. Motion failed.

Nick Reed, Undersheriff, joined the meeting to discuss the uniform allowance. Last year's request was to increase the uniform allowance. Every deputy per statute needs to be paid a minimum \$10.00 per month. County Clerk requested that a list of qualifying deputies be included with each December timesheets so it can be paid with the last payroll of each year. Reed discussed usage of county sheriff vehicles for security of the pipeline going through Chautauqua County. The monies deposited to the general fund for security services provided to the pipeline company is substantial. Reed offers to always meet and discuss any issues brought to Commissioners from the public.

Rodger Green joined the meeting to discuss fluorescent bulbs in 8' lengths which are no longer made. Bids should be requested to change the fixture to accommodate new 4' bulb sizing. Goff Searl made a motion to put out for bids to replace the light fixtures identified as obsolete from Green's list. Jack Carpenter seconded the motion. Motion carried 3-0.

The Board of County Commissioners approved changes to the Chautauqua County Drug Testing process. This responsibility will now belong to the County Clerk's Office. All employees who are required to be in the testing pool will be sent a letter identifying the new process and the handbook will be updated to reflect the changes.

Commissioners reviewed and approved the Warrants Payable and P/R expenses for End of Month expenditures as follows:

<u>Fund</u>	<u>Totals</u>
General Fund	117,902.82
Ambulance #1	238.56
Ambulance #2	4,407.43
Appraiser	13,064.69
Council of the Aging	20,982.50
Fire District #8	4,950.50
Fire District #5	3,159.50
Fire District #1	15,051.00
Fire District #2	12,273.50
Fire District #3	7,809.50
Fire District #4	15,513.50
Fire District #6	2,008.50
Employee Benefit	95,597.76
Health	25,117.66
Mental Health	15,000.00
Mental Retardation	10,000.00
Noxious Weed	2,731.18
Road and Bridge	53,814.71
Special Machinery	203,690.02
Juvenile Detention	1,305.00
County 911	679.00
Unreimbursed Medical	51.85
Solid Waste	13,645.54
Treasurer's Auto	2,840.47
R of D tech Fund	704.67

Total All Funds 642,539.86

County Clerk Janice A. Fine presented to Commissioners concerns that need to be addressed.

Danny Williams made a motion to adjourn at 12:14 p.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk