

BOARD OF COUNTY COMMISSIONERS

March 5, 2013

Jack Carpenter called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday March 5, 2013 at 8:30 a.m. in the commission room of the courthouse. Commissioners Goff Searl and Danny Williams were present as was County Counselor Larry King. County Clerk Janice A. Fine was also present. Susan Shaff joined the meeting as an observer. Danny Williams gave prayer.

Joel Haden, Road & Bridge Supervisor gave his weekly work report. Crews are hauling rock on Bronco Rd just west of Rd 18. Mike finished on Rd 2 south of Cedar Vale. Bronco Rd and Road 30 going east was worked on. Received requests for gravel from citizens and plan to get to everyone as soon as they can. Commission asked that Joel take a look at Rd 3 and Rd 4, north of the highway. Commission also asked that he take a look at Cowboy Rd. just east of Mike Long's house. Commissioners discussed the feed truck that went off the road at Lariat and Rd. 6 and asked that Joel take a look at that area to make sure the road is in good shape. Joel advised the commission that there are several soft spots on roads and graders will be checking those conditions and then gravel as necessary.

Crystal Wade and Larry King met with commissioners to review and receive input on the employee handbook that needs to be updated. Handouts were provided. They are recommending procedural changes to the manual for clarification only. Commissioners gave permission to Crystal Wade and Larry King to proceed with creating an updated employee handbook for department head and employee review and input.

JD Rector met with Commissioners regarding funding for the Resource Conservation & Development Board (RC & D). RC & D helps fund many projects for the community. Danny Williams is currently assigned to this board. Any funding consideration would be appreciated. RC & D is still operating and has good participation. Commissioners asked JD if he knew of anyone the commission could appoint to their board.

Danny Williams made a motion to appoint Mike Todd to the SE Juvenile Detention Center Board. Goff Searl seconded the motion. Motion carried 3-0.

Danny Williams made a motion to accept the minutes of February 28, 2013 as presented. Goff Searl seconded the motion. Motion carried 3-0.

Matt Hartley met with Commissioners. They discussed an issue regarding the lack of CPR instruction that can be provided by dispatch employees. Dispatch employees are not certified and cannot give advice on how to do CPR under

emergency situations. Matt is CPR Certified. Matt will research and talk with Dispatch department head and review possibilities.

Matt advised the commissioners that money has been found for the compressed air unit repair. The cost of repair is actually between \$600.00 and \$1,500.00 not \$15,000.00 as reported in previous minutes.

Commissioners discussed all department budgets. The recommendation from Susan Shaff is to insist all departments currently over budget should be invited to the next meeting to discuss why they are over budget so soon in the year. Commissioners are aware that most contracts renew in January of each year and that is why their budget appears to be over-spent. Commission requests to invite Sheriff Perry Russell and County Attorney Larry Markle to attend the next meeting to review their budget expenditures.

Quivira Council Boy Scouts of America reimbursed Chautauqua County for the rabies verification because of a squirrel bite to a scout while at their facility. Commissioners request the Sheriff talk with the Animal Shelter as their by-laws may indicate the animal shelter needs to pay for rabies issues within the county.

Commissioners reviewed a copy of the memorandum decision on Case # 11 CV-24CQ, between Cemetery District No. 10 vs. James Brian Hutchison and Angela Hutchison. No action or repair to the cemetery road can be attempted until after the waiting period for an appeal.

Danny Williams made a motion to adjourn the commission meeting at 10:52 a.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Second District Commissioner

Jack Carpenter, Third District Commissioner, Chairman

ATTEST:

Janice A. Fine, County Clerk