

# **BOARD OF COUNTY COMMISSIONERS**

November 26, 2014

Chairman Danny Williams called the meeting of the Chautauqua County Board of Commissioners to order on Wednesday, November 26, 2014 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Goff Searl were present as was County Counselor Larry King and County Clerk Janice A. Fine. Lisa Hudson, Treasurer joined the meeting as observer. Chairman Danny Williams opened the meeting with prayer.

Minute's approval: Jack Carpenter made a motion to approve the minutes of November 18, 2014 as presented. Goff Searl seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor, provided his weekly road report. Crews are hauling rock to the following: Rd 9 and 166 Highway going north, Rd 9 and Kansas going west for a mile, Bronco and Rd 20, Rd 13 and Highway 166 going south. Crews worked a right of way at Rd 18 and Arrow. Crews removed trees at Rd 23 and Quivera going north and Indian and Rd 21. KCAMP approved delineators (reflective culvert signs) for the grant funding. Haden asked for an executive session. Jack Carpenter made a motion to go into executive session with Joel Haden to discuss non-elected personnel in the Road and Bridge Department for 10 minutes at 8:40 a.m. Goff Searl seconded the motion. Motion carried 3-0. Chairman Williams called the regular meeting back in session at 8:50 a.m. No action was taken as a result of the executive session. Commissioners asked Haden to view a couple of roads.

Renatta Kubit, Emergency Management Coordinator, joined the meeting to discuss her department. Kubit introduced Jeffery Welshans, Regional Coordinator from the State of Kansas. Welshans offered that Labette County has combined services and the process was discussed. Kubit has discussed the option of supervision of her department with Richard Newby regarding the future. Welshans offered that Kubit has been on top of paperwork for submission to the state for grant funding. Donna Nordell joined the meeting as observer.

Crystal Wade, Deputy County Clerk and Human Resources Manager joined the meeting to ask commissioners to attend the Kansas Counties Human Resources Association (KCHRA) conference in January 2015 with her. Searl asked if classes can be brought to our county. Wade is a board member of KCHRA. Searl wishes the positive actions that Wade displays would rub off on all county employees.

Larry King, County Counselor was asked for his opinion regarding changing the Emergency Management department and there was discussion. Searl suggests that the contract remain the same.

Linda Kline, Solid Waste Department Head joined the meeting to discuss department business. Kline brought a monthly report for commissioner's review. Costs for the new truck are included in this monthly report.

Larry King, County Counselor, presented commissioners with a copy of a resolution that creates a Human Resources Department, independent from the County Clerk's Office, that reports directly to commissioners. Searl asked how many employees would eventually be employed in the Clerk's Office and the clerk responded two. Resolution will be reviewed and discussed at the next meeting. This department creation is a simple restructure but

places the burden of Human Resources management to the HR Administrator and Commissioners. This action will not create additional staffing or increase budget.

Janice Fine, County Clerk requested the commissioners consider December 9, 2014 for the Employee Appreciation Luncheon. Details were provided. Goff Searl made a motion to pay for the meat for the Employee Appreciation Luncheon on December 9, 2014 and close the courthouse from 11:30 a.m. until 1:00 p.m. to accommodate the luncheon. Jack Carpenter seconded the motion. Motion carried 3-0.

King and commissioners discussed the tax sale and applications received for the County Counselor position.

Commissioners reviewed and approved the Warrants Payable expenses for End-of-Month expenditures as follows:

FUND	TOTAL
General Fund	\$16,881.82
Ambulance District #1	\$4,560.42
Ambulance District #2	\$13,875.00
Appraiser	\$1,463.58
Election	\$57.20
Health	\$2,841.55
Noxious Weed	\$401.42
Road & Bridge	\$1,982.12
Special Law Enf Fund	\$643.00
Solid Waste	\$841.78
Treasurer Auto	\$69.26
Payroll Clearing	\$65,809.50
<b>TOTAL ALL FUNDS</b>	<b>\$109,516.65</b>

Goff Searl made a motion to adjourn at 9:54 a.m. Jack Carpenter seconded the motion. Motion carried 3-0.

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Goff Searl, First District Commissioner

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Danny D. Williams, Chairman, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk