

BOARD OF COUNTY COMMISSIONERS

December 2, 2014

Chairman Danny Williams called the meeting of the Chautauqua County Board of Commissioners to order on Tuesday, December 2, 2014 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Goff Searl were present as was County Counselor Larry King and County Clerk Janice A. Fine. Chairman Danny Williams opened the meeting with prayer.

Minute's approval: Goff Searl made a motion to approve the minutes of November 26, 2014 as presented. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor, provided his weekly road report. Crews are hauling rock to the following: Rd 26 south of Independence Rd, Bronco and HWY 99 going west. A Hewins citizen asked Haden who was responsible for their streets and Haden stated that Road and Bridge is probably responsible and working their streets. Mowing continues around Sedan. Rd 10 and Heritage going north a right of way will be worked. The tire machine at the shop and refrigerant reclaim machines are in need of replacement. Costs for both will be around \$8,000.00 and the funds exist in the current budget. Commissioners asked that Haden review a few roads for repair. Low water crossings and bridge construction was discussed.

Larry King, County Counselor discussed with commissioners the resolution to create a Human Resources Department. Goff Searl feels that the County Clerk is doing a good job at overseeing this process. King advocates implementing an HR Department as does the County Auditor and County Clerk. Crystal Wade, Deputy Clerk and HR Manager joined the meeting to answer commissioner's questions. The Human Resources department will take effect January 1, 2015. The Clerk's budget will compensate for the HR Administrator's wages. No new costs will be incurred by adopting this resolution. All HR matters will be defined by the HR Administrator and the Board of County Commissioners. The Clerk's 2016 budget will be reduced. Jack Carpenter made a motion to create an HR Department by resolution 2014-13. Danny Williams seconded the motion. Goff Searl abstained. Motion carried 2-1.

Janice Fine, County Clerk brought the following to commissioners: A list of current commission appointments for review for 2015. Ask commissioners to consider an evening meeting per month. Goff Searl offered an option of one meeting per year in each district. Employee luncheon is scheduled for December 9th at noon. The courthouse will be closed from 11:30 a.m. to 1:00 p.m. Open house for citizen's paying their taxes will be the week of December 15, 2014. Employees are providing snacks for citizens.

Jack Carpenter made a motion to adjourn at 9:31 p.m. Goff Searl seconded the motion. Motion carried 3-0.

Goff Searl, First District Commissioner

Danny D. Williams, Chairman, Second District Commissioner

Jack Carpenter, Third District Commissioner

ATTEST:

Janice A. Fine, County Clerk