

# BOARD OF COUNTY COMMISSIONERS

December 31, 2014

Chairman Danny Williams called the meeting of the Chautauqua County Board of Commissioners to order on Wednesday, December 31, 2014 at 8:30 a.m. in the commission room of the courthouse. Commissioner Jack Carpenter and Goff Searl were present as was County Counselor Larry King and County Clerk Janice A. Fine. Ruth Ritthaler joined the meeting as observer. Chairman Danny Williams opened the meeting with prayer.

Minute's approval: Goff Searl made a motion to approve the minutes of December 23, 2014 with two corrections. Jack Carpenter seconded the motion. Motion carried 3-0.

Jim Duncan, Noxious Weed Supervisor joined the meeting to ask commissioners to move budget to equipment reserve. Goff Searl made a motion to move Noxious Weed remaining budget not to exceed \$7,000.00 to the equipment reserve fund. Jack Carpenter seconded the motion. Motion carried 3-0.

Joel Haden, Road & Bridge Supervisor, provided his weekly road report. Crews are hauling rock to the following: Bronco Rd on the south end, Independence Rd and Rd 25 area. The scarifier was used on Highway 99 and Rd 18. Crew trimmed tree limbs on the northeast Corner of Chautauqua. Haden reviewed a bridge on Rd 9 north of Highway 166 and everything looks fine. Haden talked with Oak Grove Cemetery board regarding an entrance culvert. Haden talked with a property owner on Dalton Rd west of Highway 99 about road maintenance issues. Inventory is being worked. Commissioners discussed road issues for Haden to review. Haden requests Road & Bridge budget remaining to transfer to Special Machinery. Goff Searl made a motion to transfer all remaining budget to the Special Machinery Fund. Jack Carpenter seconded the motion. Motion carried 3-0. Haden is requesting a special road fund so money can be transferred. Jack Carpenter made a motion to move the remaining special bridge fund into special rock fund. Goff Searl seconded the motion. Motion carried 3-0. Commission requested gravel on Rd 12.

Cindy Weaver, District Court Clerk joined the meeting to ask commissioners if District Court can move into the remodeled space. Weaver thanked commissioners for honoring Judge Gossard's request for extra space. Chairman Williams asked if the old jury room could be used as an office for a county employee versus being used for storage. Weaver will ask the judge his opinion and get back with commissioners.

Larry King, County Counselor talked with commissioners regarding ADA compliance for access to the Sheriff's Building. Commissioners approve all ADA signs requested to accommodate the citizens of Chautauqua County. King will advise Rodger Green to go ahead.

Janice Fine, County Clerk brought the following items to the commissioners: 1) 10 Change orders from the Appraiser's Office. 2) The County Auditor's official financial report. 3) Two CMB licenses for 2015. Jack Carpenter made a motion to approve the 2015 CMB licenses for Peru Truck Stop and Buck's BBQ. Goff Searl seconded the motion. Motion carried 3-0. 4) A spreadsheet showing the last five months credit card payments and deficits was presented. A plan to resolve past issues was presented. Commission approves the new process. 5) An update on reduced charges regarding the AT&T monthly statement. 6) A request to move remaining budget from the election budget to election equipment reserve fund after all invoices are paid. Goff Searl made a motion to move remaining budget from the election budget to election equipment reserve. Jack Carpenter seconded the motion. Motion carried 3-0.

Sheriff Richard Newby joined the meeting to ask commissioners if they had any questions. Newby continues to work the Jail food services issues. Sheriff is asking the Department of Corrections if out of county inmate housing is available. There was discussion regarding where out of county inmate housing funds are deposited. Commissioners asked that the county auditor be contacted for the answer. There was discussion regarding surrounding counties and who houses inmates. It appears the Sheriff's budget has remaining budget. Lisa Hudson, Treasurer and Jeremy Hendren, Deputy Appraiser joined the meeting as observers. There was discussion regarding vehicle disposal. Newby will bring old office keys and get with Rodger Green to identify old door keys.

Jeremy Hendren, Deputy Appraiser asked to roll over remaining Appraiser Budget to Equipment Reserve. Goff Searl made a motion to move remaining Appraiser's budget to equipment reserve. Jack Carpenter seconded the motion. Motion carried 3-0. Hendren offered that there were a moderate number of payments under protest this year. Classification of property will change. Ag land questionnaires go out periodically. There isn't a statute specific for questionnaires mailed to land owners.

Danny Williams made a motion to go into executive session for 15 minutes at 9:45 a.m. to discuss non-elected personnel to include Ruth Ritthaler, Larry King and Crystal Wade. Jack Carpenter seconded the motion. Motion carried 3-0. Danny Williams called the regular meeting back in session at 10:00 a.m. As a result of the executive session no action was taken.

Goff Searl made a motion to go into executive session to discuss non-elected personnel at 10:05 a.m. for 15 minutes with Ruth Ritthaler, Larry King and Crystal Wade present. Jack Carpenter seconded the motion. Motion carried 3-0. Danny Williams called the regular meeting back in session at 10:20 a.m. As a result of the executive session no action was taken.

Larry King presented a thumb drive to Ruth Ritthaler with Tax Foreclosure records.

Janice Fine, County Clerk requested an executive session. Jack Carpenter made the motion to go into executive session with Janice Fine, Crystal Wade, Ruth Ritthaler and Larry King present for five minutes at 10:22 a.m. Goff Searl seconded the motion. Motion carried 3-0. Danny Williams called the regular meeting back in session at 10:27 a.m. As a result of the executive session no action was taken.

Commissioners reviewed and approved the Warrants Payable expenses for End-of-Month expenditures as follows:

FUND	TOTAL
General Fund	\$ 49,334.75
Ambulance Dist #1	\$420.35
Ambulance Dist #2	\$6,730.34
Election	\$1,500.00
Appraiser	\$9,788.51
Employee Benefit	\$140.00
Special Alcohol Programs	\$2,500.00
Special Law Enforcement	\$149.00
Juvenile Detention	\$1,019.00
Health	\$2,799.50
Payroll Clearing Fund	\$66,648.46
Noxious Weed	\$194.45
Road & Bridge	\$ 34,118.70
Special Bridge	\$1,450.00
Solid Waste	\$1,917.67
Treasurer Auto	\$83.18
<b>TOTAL ALL FUNDS</b>	<b>\$178,793.91</b>

Crystal Wade thanked commissioners and the county clerk for all past support and offered how pleased she is to serve as the Human Resources Administrator.

Jack Carpenter made a motion to adjourn at 11:09 a.m. Goff Searl seconded the motion. Motion carried 3-0.

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Goff Searl, First District Commissioner

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Danny D. Williams, Chairman, Second District Commissioner

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Jack Carpenter, Third District Commissioner

ATTEST:

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Janice A. Fine, County Clerk