

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

July 17, 2023

Commissioner Rodney Shaw called the regular meeting to order and opened with prayer on July 17, 2023, at 8:30 a.m. in the commission room of the courthouse. Commissioner Parker Massey, Commissioner David Deal, Clerk Niki Collier, Deputy Clerk Becky Smilko, and County Counselor Zoe Newton were present.

Commissioner Massey moved to approve the minutes of July 10, 2023. Commissioner Deal gave the second, and the motion passed 3-0.

Public Works Mark McCall & Manager Melissa Havellana Ward provided department updates.

Commissioner Deal moved to approve the Road Work Permit on Road 11 near Nation. Commissioner Massey gave the second, and the motion passed 3-0.

Tom Oast provided information regarding a recycling program in Elk County.

Auditor April Swartz reviewed the 2022 Financial Statement and Audit report with the Board. Mrs. Swartz then went over a draft of the 2024 budget. HR Administrator Crystal Wade provided information regarding the Employee Benefit budget, and Melissa Havellana answered the Boards questions regarding various Public Works budgets.

Emergency Manager Cody Collier joined for a department update.

Commissioner Deal moved to approve the claims register for July 17, 2023, in the amount of \$127,393.99. Commissioner Massey gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve the Blue Cross & Blue Shield claims for July 11, 2023, totaling \$6,138.92. Commissioner Massey gave the second, and the motion passed 3-0.

Commissioner Shaw moved for a 10-minute executive session to discuss matters pertaining to the terms and conditions of employment, regarding personnel matters of non-elected personnel, with Mark McCall attendance. The open meeting shall resume no later than 11:37 a.m. here in the commission room. Commissioner Massey gave the second, and the motion passed 3-0.

Commissioner Deal moved to adjourn the regular meeting. Commissioner Shaw gave the second, and the motion passed 3-0 at 11:38 a.m.

/s/Parker Massey

Parker Massey, First District Commissioner

/s/Rodney Shaw

Rodney Shaw, Second District Commissioner

/s/David Deal

David Deal, Chairman, Third District Commissioner

ATTEST:

/s/Niki Collier

Niki Collier, County Clerk