

CHAUTAUQUA COUNTY BOARD OF COMMISSIONERS

December 18, 2023

Commissioner Rodney Shaw called the regular meeting to order and opened with prayer on December 18, 2023, at 8:30 a.m. in the commission room of the courthouse. Commissioner Parker Massey, Commissioner David Deal, Clerk Niki Collier, and Deputy Clerk Becky Smilko were present.

Commissioner Deal moved to approve the minutes of December 11, 2023. Commissioner Shaw gave the second, and the motion passed 3-0.

Public Works Superintendent, Mark McCall provided department updates.

Counselor Zoe Newton joined the meeting.

HR Administrator Crystal Wade provided an end of year transfer request. Commissioner Shaw moved to transfer \$2000.00 from Human Resources remaining budget to the Equipment Reserve. Commissioner Massey gave the second, and the motion passed 3-0.

Counselor Newton reviewed the insurance documents from the previous meeting with the Board. Commissioner Massey moved to approve the stop loss insurance provided by Zurich. Commissioner Shaw gave the second, and the motion passed 3-0.

Commissioner Deal moved to approve Kimball GIS Mapping contract, in the amount of \$3,900.00. Commissioner Shaw gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve the IBM refund server agreement. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Shaw moved to approve Blue Cross & Blue Shield claims for December 12, 2023, in the amount of \$3,102.34. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Massey moved to approve the payment to Everlong Insurance, in the amount of \$20,904.00. Commissioner Deal gave the second, and the motion passed 3-0.

Commissioner Massey moved to approve the November bank reconciliations. Commissioner Shaw gave the second, and the motion passed 3-0.

Public Works Superintendent, Mark McCall, and Public Works Office Manager Melissa Havellana joined the meeting to discuss a right of way projects and road closure procedures.

Commissioner Deal moved for a 30-minute executive session regarding personnel matters of non-elected personnel, to discuss employees' annual evaluations. The open meeting shall resume no later than 10:30 a.m. here in the commission room. Commissioner Shaw gave the second, and the motion passed 3-0.

Commissioner Deal moved to adjourn the regular meeting. Commissioner Shaw gave the second, and the motion passed 3-0 at 10:31 a.m.

/s/Parker Massey

Parker Massey, First District Commissioner

/s/Rodney Shaw

Rodney Shaw, Chairman, Second District Commissioner

/s/David Deal

David Deal, Third District Commissioner

ATTEST:

/s/Niki Collier

Niki Collier, County Clerk