

2024 County Offices Candidate Information and Filing Requirements

Election Dates:

Primary: August 6, 2024
General: November 5, 2024

Filing Deadline:

Noon, June 1, 2024 for Partisan Filings [KSA 25-205]
Noon, August 5, 2024 for Independent Nominations [KSA 25-305(b)]

Filing Location: Candidates file for office at the Chautauqua County Clerk’s Office, 215 N. Chautauqua St., Sedan KS 67361. All Candidates must pay fees, appoint a treasurer, submit a statement of substantial interest, and file periodic campaign finance reports [KSA 25-208].

Filing by Fee: The Filing fee is based on 1% of the salary of the office the candidate is seeking [KSA 25-206] and additional state report fee of \$50 is required.

County Commissioner	\$136.84
County Clerk/Election Officer	\$479.11
County Treasurer	\$448.48
Register of Deeds	\$412.63
Sheriff	\$565.00
County Attorney	\$534.00
Township Officer	\$1.00

Filing by Petition: Democratic and Republican primary candidates must have valid signatures of 3% of the party’s registration from the county or district.

And additional state report fee of \$50 is required [KSA 25-205(e)(3)]

County Wide Offices	Democratic 7	Republican 53
Commission District 1	Democratic 3	Republican 20
Commission District 3	Democratic 2	Republican 19

Independent candidates must have 4% of the total registered voters in their jurisdiction.

A state report fee of \$35.00 is required [KSA 25-303(C)]

County Wide Offices	101
Commission District 2	39
Commission District 3	35

Documents to be Filed:

Declaration of Intention (Filing Form)

- * Form is provided by and is filed with the Election Office.
- * Election Office sends a copy of the declaration to the Governmental Ethics Commission (GEC) for the purpose of campaign finance reporting

Nomination Petition (used if filing by petition)

- * Form is provided by and is filed with Election Office

Statement of Substantial Interest for Local Office

- * Form is filed with the Election Office
- * Completed form is due no later than ten (10) day after the filing deadline

Appointment of Treasurer Form

- * Form is provided by and is filed with the Election Office
- * Candidates have than ten (10) day after the filing to file the Appointment of Treasurer Form
- * Election office forwards a copy of the completed form to the Governmental Ethics Commission (GEC)
- * Candidates may not take in or spend any campaign funds until the Appointment of Treasurer Form is filed

Affidavit of Exemption from Filing Receipts and Expenditures Reports

- * Form is provided by the Governmental Ethics Commission and is mailed directly to candidates
- * Form is filed with the Election Office and will forward a copy to the Governmental Ethics Commission (GEC)
- * Completed form is due nine (9) days prior to the primary election
- * If a candidate anticipates receiving and spending less than \$1,000 in the Primary and General Election, he/she can file an Affidavit of Exemption. This affidavit waives the need for a candidate to file campaign Receipts and Expenditure Reports.
- * Candidate must appoint a treasurer and file an Appointment of Treasurer Form even if an Affidavit of Exemption is filed.

Receipts and Expenditures Report

- * Form is provided by the Governmental Ethics Commission and is mailed directly to candidate's treasurer
- * Form is filed with the Election Office and will forward a copy to the Governmental Ethics Commission (GEC)
- * During an election cycle, three (3) Receipts and Expenditures Reports are required for the candidates:
(1) a pre-primary election report (2) a pre-general election report (3) an early January wrap-up report